

**MEMORANDUM
COUNTY OF PLACER
CHILD SUPPORT SERVICES**

TO: Honorable Board of Supervisors

FROM: Troy Held, Director

DATE: July 20, 2007

SUBJECT: Resolution to Reinstate Service Levels to the Public (Main Office and Tahoe Branch Office)

ACTION REQUESTED

Authorize Resolution to Reinstate Service Levels to the Public (Main Office and Tahoe Branch Office).

BACKGROUND

In July 2005 the Department of Child Support Services was authorized to reduce the number of days per week that the department was open to the public at both the Main Office in Auburn and at the Tahoe Branch Office in Carnelian Bay by the Placer County Board of Supervisors. This action was due to budgetary issues and staffing layoffs at that time. The reduction in service levels to the public did not include a reduction in staff hours, but reduced the number of days per week, in which the Department of Child Support Services was open to the public. Pursuant to the July 2, 2005 Resolution, the Main Office is currently open Monday, Wednesday and Friday. The Tahoe Branch Office is open Tuesday, Wednesday and Thursday.

The Department of Child Support Services is requesting that the Board of Supervisors approve the restoration of service levels for the Main Office in Auburn and the Tahoe Branch Office in Carnelian Bay to Monday through Friday, from 8:00 a.m. to 5:00 p.m., commencing September 3, 2007.

The Department is currently completing the recruitment process to fill a vacancy for Child Support Specialist (CSS) I in the Tahoe Office.

The total cost to the Department to return full-time service levels to the public at both office sites is approximately \$23,090.00, which has been allocated in the Child Support Services FY 2007-2008 budget. The increased cost consists of funding for two additional days per week for a Deputy Sheriff to provide security at the Main Office.

FISCAL IMPACT

There is no fiscal impact to the County General Fund. The Department of Child Support Services is funded 100% from State and Federal funding.

There is no fiscal impact to the Department's budget as the increase has already been reflected in the proposed FY 2007-2008 budget.

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resol. No: 2007

**RESOLUTION AUTHORIZING CHILD SUPPORT
SERVICES TO REINSTATE LEVEL OF PUBLIC
SERVICE**

Related to Ord. No: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on August 7, 2007.

by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

WHEREAS, in July 2005, the Board of Supervisors authorized the Placer County Department of Child Support Services to reduce the number of days per week that the department was open to the public at both the Main Office in Auburn to Mondays, Wednesdays and Fridays, and at the Tahoe Branch Office in Carnelian Bay to Tuesdays, Wednesdays and Thursdays.

WHEREAS, the Placer County Department of Child Support Services will reinstate the previous public service levels for the Main Office in Auburn to Monday through Friday from 8:00 a.m. to 5:00 p.m., and the Tahoe Branch Office in Carnelian Bay to Monday through Friday from 8:00 a.m. to 5:00 p.m. commencing September 3, 2007.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors authorizes the Placer County Department of Child Support Services to reinstate public service to Monday through Friday from 8:00 a.m. to 5:00 p.m. for the Main Office in Auburn, and Monday through Friday from 8:00 a.m. to 5:00 p.m. for the Tahoe Branch Office in Carnelian Bay commencing September 3, 2007.