

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **SEPTEMBER 18, 2007**

From:  **JAMES DURFEE / JOEL SWIFT** 

Subject: **CHILDREN'S EMERGENCY SHELTER MODULAR CLASSROOMS,  
PROJECT NO. 4677B**

**ACTION REQUESTED / RECOMMENDATION:** It is recommended that your Board take the following actions associated with the procurement of the modular classrooms for the Children's Emergency Shelter located in the Placer County Government Center in north Auburn:

1. Approve Plans and Specifications and authorize staff to solicit bids for the Children's Emergency Shelter Modular Classrooms, Project No. 4677B.
2. Approve a Resolution delegating authority to the Director of Facility Services to award and execute a construction contract in an amount not-to-exceed \$300,000, upon review and approval by County Counsel and Risk Management, and delegating authority to approve any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

**BACKGROUND:** On July 11, 2006, your Board awarded the bid for the first phase of the Children's Emergency Shelter project No. 4677. In addition to the Administration building, the Shelter building, outdoor basketball courts and play structure, the first phase includes two modular classrooms. The modular classrooms include three ADA restrooms, a teacher's office and storage and work areas, to provide the educational component of the program for the children residing at shelter facilities located at the Government Center. Each classroom is approximately 940 square feet and will provide space until permanent classrooms are constructed along with the multi-purpose building, in the second phase of the project.

In order to proceed and provide the modular classrooms in a timely manner that meets the construction schedule, it is necessary for your Board to authorize staff to solicit bids and authorize the Director of Facility Services to execute the resulting construction contract. The estimate of probable cost is \$300,000, including contingency.

**ENVIRONMENTAL CLEARANCE:** On January 20, 2004, your Board certified an EIR for the DeWitt Government Center Facility Plan that considered the impacts of the Children's Shelter at a program level. On March 16, 2006, the County Zoning Administrator approved a Mitigated Negative Declaration (SCH#2006012112) and a Minor Use Permit for the project. No additional environmental documentation is required.

**FISCAL IMPACT:** The estimate of probable construction cost is \$300,000, including contingency. This project was anticipated in the Children's Emergency Shelter project budget and sufficient funding is appropriated to fund all cost associated with these improvements.

ATTACHMENTS: RESOLUTION

JD:JS:RU:HKB

cc: COUNTY EXECUTIVE OFFICE  
PROCUREMENT SERVICES

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# Before the Board of Supervisors County of Placer, State of California

**In the matter of: A RESOLUTION DELEGATING  
AUTHORITY TO THE DIRECTOR OF FACILITY  
SERVICES TO TAKE VARIOUS ACTIONS  
ASSOCIATED WITH THE CHILDREN'S EMERGENCY  
SHELTER MODULAR CLASSROOMS, PROJECT NO. 4677B.**

Resolution \_\_\_\_\_

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, by the following

vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk of said Board

**BE IT HEREBY RESOLVED** by the Board of Supervisors of the County of Placer, State of California, that this Board delegates authority to the Director of Facility Services to award and execute a construction contract in an amount not-to-exceed \$300,000, upon review and approval of County Counsel and Risk Management, and to delegate the authority to the Director to execute required change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.