

PLACER COUNTY  
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CORONER-MARSHAL

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**EDWARD N. BONNER**  
SHERIFF-CORONER-MARSHAL

**STEPHEN L. D'ARCY**  
UNDERSHERIFF

**To: The Honorable Board of Supervisors**  
**From: Edward N. Bonner, Sheriff-Coroner-Marshal**  
**Date: September 18, 2007**  
**Subject: Law Enforcement Services contracts between the Placer County Sheriff-Coroner-Marshal and the City of Colfax**

**ACTION REQUESTED**

Your Board is requested to approve the Law Enforcement Services contract Amendment #1 of the three year contract between the Placer County Sheriff-Coroner-Marshal and the City of Colfax. The annual amount has been updated to reflect current known increases, except for adjustments related to the Deputy Sheriff's Association (DSA) negotiations, in the total amount of \$643,378 for Fiscal Year 2007/2008. This is an increase of \$37,356 or 6.16%. Additional adjustments will be applied as needed with a second amendment once all the costs are known from the DSA negotiations.

**BACKGROUND**

The Placer County Sheriff-Coroner-Marshal provides law enforcement services to the City of Colfax. The law enforcement service costs are updated to reflect increases estimated in salaries and benefits and cost increases for services and supplies. An amendment is submitted to your Board each year to reflect the annual adjustments. This amendment does not include negotiated increases resulting from the pending Deputy Sheriff's Association Memorandum of Understanding, but does include adjustments from Prop F and adjustments for vehicle, Dispatch, and other services and supplies.

Law enforcement services for the City are approximately 1/2 of a beat. The City provides the space occupied for Colfax beat, including utilities. The contract constitutes proportionate costs for staffing related to the City plus the additional Traffic Officer funded by Citizens Option for Public Safety (COPS) – Supplemental Law Enforcement. Other charges are calculated based on actual vehicles assigned, calls dispatched and the proportionate related services and supplies to support this portion of the operation.

The increase for the level of services provided is \$37,356 or 6.16% for the City of Colfax. Included in this amount is the cost for a Traffic/Problem Oriented Policing Officer (TPOP) for the City that is \$106,150 for 75% coverage. In the event funding is not continued in the State budget, this position could be reduced or eliminated if alternative funding was not provided by the City. The Sheriff's Department could absorb this position through attrition into the existing County workforce. This contract amendment provides an additional amendment be considered when the Deputy Sheriff's Association negotiations are complete as well as providing mid-year options for reducing the TPOP services should continued funding not be available for the City. Your Board's approval of the contract amendment is required.

**FISCAL IMPACT**

There estimated costs for this contract are included in the budget submitted to your Board for FY 2007/2008. With the approval of this contract, no additional revenue is anticipated.

BEGINS: July 1, 2007  
ADMINISTERING AGENCY: Sheriff-Coroner-Marshal

CONTRACT NO. 12282  
AMENDMENT NO. 1

DESCRIPTION: Contract amendment between County of Placer, Department of Sheriff-Coroner-Marshal and City of Colfax providing an interim update to the annual costs for FY 2007/2008

THIS AMENDMENT is made as of the 1st day of July, 2007, by and between the COUNTY OF PLACER, Department of the Sheriff-Coroner-Marshal, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the CITY OF COLFAX, a municipal corporation, hereinafter referred to as "CITY."

The CITY is desirous of additional services and the COUNTY is willing to provide the services as modified in Section 6., PAYMENT FOR SERVICES:

CITY shall pay COUNTY the cost of performing law enforcement services provided in this agreement. The cost of performing such services includes, but is not limited to, standard salaries of employees engaged in performing the services, vacation, sick leave and other related/scheduled absences earned during such services, the expense of the COUNTY'S normal benefit contributions including Retirement and Worker's Compensation Insurance premiums on salaries, liability insurance, and COUNTY'S "Other Costs" as identified in Exhibit A. The cost of performing such services shall not include items of expense attributable to costs that COUNTY would incur regardless of whether or not it provided the service to CITY under this agreement. This agreement adjusts the costs except for those related to the Deputy Sheriff Association (DSA) negotiations currently underway. An additional amendment will be brought forth to address contract adjustments upon completion of those negotiations.

The cost of performing law enforcement for the year beginning July 1, 2007, and ending June 30, 2008 both dates inclusive, is agreed in the interim to total the amount for base level services of \$528,633 (FIVE HUNDRED TWENTY-EIGHT THOUSAND SIX HUNDRED THIRTY-THREE DOLLARS) per attached Exhibit A. This sum shall be paid in four quarterly installments of \$134,307 (ONE HUNDRED THIRTY-FOUR THOUSAND THREE HUNDRED SEVEN DOLLARS) to be paid on October 1, 2007, January 1, 2008, April 1, 2008, and June 30, 2008 unless further amended to reflect the results of the DSA negotiations. The COUNTY will provide estimates adjusting salaries and Cost of Living to the CITY each year for adoption effective July 1 with an amendment.

The additional Traffic Problem Oriented Policing Officer (TPOP) option is separate from the above for a total amount of \$106,150 (ONE HUNDRED SIX THOUSAND ONE HUNDRED FIFTY DOLLARS), funded through the Citizens Options for Public Safety (COPS) Supplemental Law Funds. The four quarterly installments for the Traffic Problem Oriented Policing Officer are \$26,537 (TWENTY SIX THOUSAND FIVE HUNDRED THIRTY SEVEN DOLLARS). This option pays for the operations for one patrol vehicle and one officer for seventy-five percent (75%) of one year.

It is further agreed that the CITY will conduct a mid-year review in December to determine their ongoing financial condition. The COUNTY will provide the CITY the option to decide at that time if a reduction of TPOP services is needed to meet their ongoing commitments to the base law enforcement service level as indicated above. The CITY will provide to the COUNTY in writing the option to implement one of the options listed below to apply to the remainder of the contract year. The remainder of the COPS funding will be applied to the pay for the increase realized to the base level services. The monthly cost for TPOP is \$11,794. Based on continued funding from COPS, the COUNTY will provide estimates adjusting salaries and Cost of Living to CITY each year for adoption effective July 1.

Option #1	Total Contract Services provided at existing Level:	
	Base Services	\$537,228
	TPOP Services (75% DSII or 9 months)	\$106,150
	Total Contract	\$643,378
Option #2	Total Contract Services provided at 1 mo TPOP reduction:	
	Base Services	\$537,228
	TPOP Services (66% or 8 months)	\$ 94,356
	Total Contract	\$631,584
Option #3	Total Contract Services provided at 2 mo TPOP reduction:	
	Base Services	\$537,228
	TPOP Services (58% or 7 months)	\$ 82,561
	Total Contract	\$619,789
Option #4	Total Contract Services provided at 3 mo TPOP reduction:	
	Base Services	\$537,228
	TPOP Services (50% or 6 months)	\$ 70,767
	Total Contract	\$607,995

To avoid supplanting services already provided in the base level funding of the City's General Fund, no further reduction options are available for Citizens Options for Public Safety (COPS) Supplemental Law funds.

This amendment is not intended to be the full cost of deputies. These are the known costs at this time. The County is undergoing negotiations with the Deputy Sheriff Association. The County reserves the option to bring adjustments affecting this contract back for further amendment to reflect the outcome of negotiations.

Nothing in this contract is intended to alter the effect of any statute or County Ordinance related to fees for housing of inmates sustained for CITY Ordinance violations or for Criminal Justice Administration fees, (i.e., Government Code Section 29550, et seq., Placer County Code Section 50).

IN WITNESS THEREOF, the parties hereto have executed this agreement the day and year first above written.

CITY OF COLFAX

COUNTY OF PLACER

BY: \_\_\_\_\_  
*MAYOR, CITY OF COLFAX*

BY: \_\_\_\_\_  
*CHAIR, BOARD OF SUPERVISORS*

APPROVED AS TO FORM

BY: \_\_\_\_\_  
*PLACER COUNTY SHERIFF*

APPROVED AS TO FORM

BY: \_\_\_\_\_  
*CITY ATTORNEY*  
*Attachment, Exhibit A*

BY: \_\_\_\_\_  
*COUNTY COUNSEL*

**EXHIBIT 'A'**  
**PLACER COUNTY SHERIFF'S DEPARTMENT**  
**CITY OF COLFAX - CONTRACT SERVICES**  
**FISCAL YEAR 2007/2008**

Completed formulas/links  
 DSA contract negotiations are not included - Prop F estimate only

	2006/2007	2007/2008	2007/2008	2007/2008	2006/2007	Increase/Decrease	2007/2008
	contract %	Hrly. Rate	Hrly. Rate	Hrs @100%	Coat		Coat
1 Sergeant	50%	67,7305	70,1129	2080	\$ 70,440	\$ 2,478	\$ 72,917
Overtime-50% of apprvd hours		70,5911	70,6303	168	\$ 5,736	\$ 197	\$ 5,933
2 Deputy II	100%	58,5495	61,5596	4160	\$ 243,566	\$ 12,522	\$ 256,088
DS II-100% of apprvd hours		55,8672	57,4869	350	\$ 19,841	\$ 479	\$ 20,120
Deputy II @ 50%	50%	58,5495	61,5596	2080	\$ 60,891	\$ 3,130	\$ 64,022
1 Overtime-50% of apprvd hours		55,8672	57,4869	175	\$ 4,959	\$ 71	\$ 5,030
Detective	10%	60,9847	60,9264	2080	\$ 12,685	\$ (12)	\$ 12,673
Overtime-10% of apprvd hours		55,8672	57,4869	175	\$ 992	\$ 14	\$ 1,006
<b>Subtotal Base Personnel Costs</b>					<b>\$ 418,810</b>	<b>\$ 18,879</b>	<b>\$ 437,789</b>
<b>BASE OTHER COSTS:</b>	<b>BASIS</b>	3% unless otherwise noted			<b>2006/2007</b>	<b>adjustment</b>	<b>2007/2008</b>
Cost Factors:					<b>Other Costs</b>		<b>Other Costs</b>
Dispatch Operations	5% estimated increase				\$ 21,516	\$ 1,291	\$ 22,807
Vehicle Mileage/Maint	1.5 vehicles - 1 per patrol, 50% agt				\$ 23,865	\$ 9,649	\$ 33,514
Training					\$ 5,478	\$ 164	\$ 5,642
Liability Insurance					\$ 8,495	\$ 255	\$ 8,750
Misc Equip & Supplies					\$ 9,196	\$ 276	\$ 9,472
Direct Administrative Support	Acctg, Purchasing, IT, Personnel				\$ 17,561	\$ 1,692	\$ 19,253
<b>Subtotal Base Other Costs</b>					<b>\$ 86,111</b>	<b>\$ 13,327</b>	<b>\$ 99,438</b>
<b>Summary Total Base Contract</b>			Base incr 6.38%		<b>\$ 505,021</b>	<b>\$ 32,207</b>	<b>\$ 537,228</b>

	2006/2007	adjustment	2007/2008
<b>Traffic/Problem Oriented Policing Officer</b>			
TPOP Deputy II-TPOP	\$ 83,482	\$ 7,361	\$ 90,843
TPOP Vehicle Mileage/Maint	\$ 12,412	\$ (2,365)	\$ 10,047
TPOP Training	\$ 2,320	\$ 70	\$ 2,390
TPOP Liability Insurance	\$ 2,786	\$ 84	\$ 2,870
<b>TPOP costs per month</b>			
			\$ 11,794
<b>Subtotal TPOP Other Costs</b>	\$ 17,818	\$ (2,211)	\$ 15,607
<b>Summary Total TPOP Costs (COPS Supplemental Law)</b>	\$ 101,000	\$ 5,150	\$ 106,150

	2006/2007	2007/2008
<b>SUMMARY TOTAL:</b>		
<b>Total Personnel Costs, including Traffic/Problem Oriented Policing Officer (TPOP)</b>	\$ 502,392	\$ 26,241
<b>Total Other Costs, including Traffic/Problem Oriented Policing Officer</b>	\$ 103,829	\$ 11,116
<b>Total Contract Costs</b>	\$ 606,021	\$ 37,357
<b>Total contract %</b>		<b>6.16%</b>

2007/2008 Base Quarterly Pmts \$ 134,307  
 2007/2008 TPOP Quarterly Pmts \$ 26,937  
 2007/2008 Total Quarterly Pmts \$ 160,844

\* TPOP overtime to be billed as earned  
 Monthly amount for TPOP = \$11,794

Subject to review and approval by the Placer County Board of Supervisors

