

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **SEPTEMBER 18, 2007**

From:  **JAMES DURFEE / JOEL SWIFT**

Subject: **BURTON CREEK PARKING LOT RE-SURFACING PROJECT NO. 4790**

ACTION REQUESTED / RECOMMENDATION: It is recommended that your Board take the following actions associated with the parking lot re-surfacing project located at the Burton Creek facility in Tahoe City:

1. Approve Plans and Specifications and authorize staff to solicit bids for the Burton Creek Parking Lot Resurfacing, Project No 4790.
2. Approve a Resolution delegating authority to the Director of Facility Services to award and execute a construction contract in an amount not-to-exceed \$175,000, upon review and approval by County Counsel and Risk Management, and delegating authority to approve any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

BACKGROUND: The Burton Creek facility is occupied by the Sheriff's department, the District Attorney's office and the Courts. The condition of the parking lot surface has deteriorated due to time, traffic, the harsh winter weather in Tahoe City and the scraping of the surface during snow removal. Surface imperfections have led to water pooling which has been a contributing factor to the deterioration. Cracks and surface imperfections may present hazards for staff and the public as they walk across the parking lot.

In order to proceed with the Burton Creek Parking Lot Re-Surfacing Project, it is necessary for your Board to authorize staff to solicit bids and authorize the Director of Facility Services to execute the resulting construction contract. The estimate of probable construction cost is \$175,000, including contingency.

ENVIRONMENTAL CLEARANCE: This project is exempt from the California Environmental Quality Act pursuant to Section 15301(b) – Existing Facilities. This section provides an exemption for projects involving existing publicly owned utilities, including sewers.

FISCAL IMPACT: The estimate of probable construction cost is \$175,000, including contingency. This project was anticipated in the 2007 / 2008 budget and sufficient funding is appropriated in the Capital Projects Fund for this project.

ATTACHMENTS: RESOLUTION

JD:MD:JS:js

cc: COUNTY EXECUTIVE OFFICE
ENVIRONMENTAL ENGINEERING
PROCUREMENT SERVICES

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Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION DELEGATING
AUTHORITY TO THE DIRECTOR OF FACILITY
SERVICES TO TAKE VARIOUS ACTIONS
ASSOCIATED WITH THE BURTON CREEK
PARKING LOT RE-SURFACING
PROJECT No. 4790.

Resolution _____

The following RESOLUTION was duly passed by the Board of Supervisors of
the County of Placer at a regular meeting held _____, by the
following

vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:

Clerk of said Board

BE IT HEREBY RESOLVED, by the Board of Supervisors of the County of Placer State of California to delegate authority to the Director of Facility Services to award and execute a construction contract in an amount not-to-exceed \$175,000, upon review and approval of County Counsel and Risk Management, and to delegate the authority to execute required change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.