

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Acting Purchasing Manager *JB*

DATE: October 2, 2007

SUBJECT: Approve the Renewal of Blanket Purchase Order No. BP014170 as a Result of Competitive Bid No. 9451 with Valley Toxicology Service, Inc. for Forensic Laboratory Services in the Maximum Amount of \$550,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. BP014170 as a result of competitive Bid No. 9451 with Valley Toxicology Service, Inc. of West Sacramento for annual drug and alcohol analysis and phlebotomy services required for criminal prosecution by the District Attorney's office, and authorize the Acting Purchasing Manager to sign the resulting BPO in the maximum amount of \$550,000.00.

BACKGROUND

On September 13, 2005, your Board approved the award of competitive Bid No. 9451 to Valley Toxicology Service, Inc. for forensic laboratory services. As a result, a BPO was issued for the period of September 13, 2005 through September 30, 2006. On September 26, 2006 your Board approved the renewal of the BPO for the period of October 1, 2006 through September 30, 2007. The District Attorney's office has requested to renew the BPO in the maximum amount of \$550,000.00.

Valley Toxicology has agreed to renew and has requested several changes to the testing prices. The requested price increases are reasonable based on Consumer Price Index information provided by the Bureau of Labor Statistics.

FISCAL IMPACT

The BPO resulting from this recommendation will total \$550,000.00 and will be effective from October 1, 2007, through September 30, 2008. The District Attorney's Fiscal Impact Statement is attached.

Attachment: District Attorney's Fiscal Impact Statement

cc: Brad Fenocchio, District Attorney
Dan Gong, Assistant District Attorney
Nancy Aplanalp, Administrative Services Officer

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Nancy Aplanalp, Administrative Services Officer

DATE: September 7, 2007

SUBJECT: **Fiscal Impact Statement**
BPO14170 for forensic laboratory and phlebotomy services for the period
10/1/07 – 9/30/08

The District Attorney's office has sufficient funding.

The department has budgeted appropriately for this BPO and funding is available in the FY 2007-08 department budget.