

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Acting Purchasing Manager *JB*

DATE: October 23, 2007

SUBJECT: Approve the Award of a Purchase Order Using a Competitively Bid Public Agency Cooperative Agreement Through the Western States Contracting Alliance (WSCA) with Hewlett-Packard Company (HP) for Software and Hardware Support of ACORN and PAS Servers in the Amount of \$51,995.64 and Extend the Authority for the Purchasing Manager to Use this same Cooperative Agreement for Support Through the WSCA Contract Expiration Date of August 31, 2009.

ACTION REQUESTED

Approve the award of a purchase order using a competitively bid public agency cooperative agreement through the Western States Contracting Alliance (WSCA) with Hewlett-Packard Company (HP) of Roseville, CA for software and hardware support of ACORN and PAS Servers in the amount of \$51,995.64 and extend the authority for the Purchasing Manager to use this same cooperative agreement for support through the WSCA contract expiration date of August 31, 2009, and authorize the Acting Purchasing Manager to sign the resulting documents.

BACKGROUND

The Administrative Services Information Technology (IT) Division maintains a multi-year capital replacement plan for the County's technology infrastructure. The plan covers the replacement of servers, data storage devices and peripherals as well as software and hardware support contracts which are renewed on a yearly basis. Hewlett-Packard and Dell Systems are the County standard for servers. Standardization of these servers is necessary to run the County financial, payroll, and personnel network systems.

The Administrative Services Department has submitted a request to renew support for ACORN and PAS servers for the period of October 1, 2007 through September 30, 2008 in the amount of \$51,995.64. The County receives a 14% discount on annual software and hardware support purchases through the WSCA cooperative purchasing agreement with HP, which is the most cost effective pricing available for this support. Section 1.3(e) (3) of the Purchasing Policy provides the authority for using this contract. This request will extend that authority to renew software and hardware support throughout the term of the WSCA agreement.

FISCAL IMPACT

The purchase order will be in the amount of \$51,995.64. Subsequent purchase order amounts will be determined at the time of purchase. Administrative Services' Fiscal Impact Statement is attached.

CC: Keely Scanlan, IT Division Manager

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Clark L Moots, Director of Administrative Services
DATE: October 23, 2007
SUBJECT: PO for ACORN/PAS Infrastructure Hardware and Software Support – Yearly Renewal

The Administration Services Department, under County Wide Systems (Dept 10), has budgeted appropriately for this PO and funding is available in the FY 2007-08 department budget. This PO will renew software and hardware support for the County's ACORN (Automated County On-line Resource Network) and PAS (Performance Accounting System) solutions.

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