

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

TO: **BOARD OF SUPERVISORS**

DATE: **NOVEMBER 27, 2007**

FROM: ~~JD~~ **JAMES DURFEE / JOEL SWIFT** JS

SUBJECT: **COMMUNITY DEVELOPMENT RESOURCE CENTER – PHASE II  
PARKING ARCHITECTURAL AND ENGINEERING SERVICES**

**ACTION REQUESTED/RECOMMENDATION:** Approve an Agreement with Williams + Paddon, Architects + Planners, Inc. (W+P) to provide architectural and engineering services for the Community Development Resource Center (CDRC) Phase II Parking Lot, Project No. 4630, and authorize the Chairman to execute the Agreement in an amount not-to-exceed \$129,600.

**BACKGROUND:** On December 4, 2001, your Board approved a Professional Services Agreement with W+P to perform architectural and engineering services for the CDRC. Phase I of the CDRC consisted of the design and construction of the building and 205 parking stalls necessary for initial occupancy. On May 22, 2007 your Board issued a Notice of Completion for Phase I. Phase II of this project includes the demolition of Buildings 1, 6, 7 & 8 (previously occupied by the Sheriff) and construction of an additional 120 remaining parking stalls, curbs, gutters, sidewalks, lighting, irrigation and landscaping required to support the final building occupancy.

In order to provide continuity with the initial project and site design, it is recommended that your Board approve a professional services Agreement with W+P to provide Phase II design and bid documents for the parking lot portion of this work. Staff will return to your Board at a later date for approval of plans and specifications for the demolition of Buildings 1, 6, 7 & 8. A copy of the Agreement is available for review at the Clerk of the Board's office.

**ENVIRONMENTAL CLEARANCE:** On January 20, 2004, your Board certified the Final EIR and adopted the Findings of Fact and Statement of Overriding Considerations on the DeWitt Government Center Facility Plan, which fulfills the requirements of the California Environmental Quality Act.

**FISCAL IMPACT:** The estimate of total costs for the Phase II Parking Lot Project is \$1,970,000, including \$129,600 for architectural and engineering services. There are sufficient funds appropriated in the project budget, in the Capital Projects Fund.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD OFFICE: W+P AGREEMENT – CDRC PARKING LOT PHASE II

JD/JS/RU/DH

CC: COUNTY EXECUTIVE

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