

**Placer County Library
MEMORANDUM**

TO: Honorable Board of Supervisors
FROM: Mark R. Parker, Director of Library Services 
DATE: November 27, 2007
SUBJECT: Early Closure of Libraries on December 24 and December 31, 2007

ACTION RECOMMENDED AND REQUESTED

Approve the 5:00 p.m. closure of Placer County Library branches on Monday, December 24, and Monday, December 31, 2007.

BACKGROUND

The Library branches in Auburn and Rocklin are normally open later than 5:00 p.m. on Monday evening. The staff of these libraries would greatly appreciate not having to work late on Christmas Eve or New Year's Eve. Early closure would have a minimal impact on public service because very few people use the library on these evenings.

FISCAL IMPACT

There would be no fiscal impact. Staff schedules would be shifted to accommodate the modified library hours. All staff would get their entitled holiday hours.

