

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

**TO:** Honorable Board of Supervisors  
**FROM:** Jim Boggan, Purchasing Manager  
**DATE:** January 22, 2008  
**SUBJECT:** Approve the Award of Competitive Bid No. 9750 to Longo Toyota for Eleven Gas/Electric Hybrid Vehicles in the Amount of \$259,582.26

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**ACTION REQUESTED**

Approve the award of competitive Bid No. 9750 to Longo Toyota of El Monte, CA for eleven (11) gas/electric hybrid vehicles in the amount of \$259,582.26, and authorize the Purchasing Manager to sign the resulting Purchase Order (PO).

**BACKGROUND**

The Procurement Services Division, on behalf of the Department of Public Works (DPW), Fleet Services, solicited bids for the County's annual hybrid sedan requirements. Twenty-eight vendors were notified of Invitation for Bid (IFB) No. 9750 which was posted on the County's website. The Bid stated that the County intends to purchase eleven vehicles in accordance with the Bid's specifications. Bids were received from five dealers: Cardinale Way Toyota, Coalinga Motors Inc, Longo Toyota, Pacific Honda, and Weaver Auto & Truck Center.

Bid evaluation was based on the lowest unit price, 60,000 mile bumper to bumper warranty cost, local vendor's preference, and early payment discount. No registered Placer County local vendors responded to the solicitation. Initial bid evaluation showed that the apparent low bidder was Coalinga Motors of Coalinga, CA. However, Coalinga Motors offered Chevy Malibu Hybrids with an EPA mileage rating of 24 city/32 highway, which did not meet the bid specifications of 47 city/48 highway. In accordance with the Purchasing Policy Manual, Section 3.14, this bid was rejected because of the material variance with specifications. The next lowest bidder, Longo Toyota offered the Toyota Prius with an EPA mileage of 47 city/48 highway. Based on their complete responsiveness to the bid and their favorable pricing, staff recommends approval to award the resulting PO to Longo Toyota for eleven Toyota Prius sedans in the amount of \$259,582.26.

**FISCAL IMPACT**

The PO resulting from this recommendation will total \$259,582.26. DPW's memorandum to your Board is attached.

Attachment: DPW Memorandum to the Placer County Board of Supervisors

cc: Chuck Gordon, DPW Fleet Services Manager  
Cynthia Taylor, DPW Administration

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS

County of Placer

TO: BOARD OF SUPERVISORS  
FROM: KEN GREHM / CHUCK GORDON  
SUBJECT: MASTER FIXED ASSET LIST

DATE: January 22, 2008

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## ACTION REQUESTED / RECOMMENDATION

Approve to amend the Fiscal Year 2007/08 Master Fixed Asset List (MFAL) with the following two changes:

1. Change to reflect three (3) Sheriff Unmarked Sedans @\$26,000, three (3) Intermediate Sedans @\$18,500, and five (5) Hybrid Sedans @\$26,000 for a total of \$263,500 to eleven (11) Hybrid Sedans at the same dollar amount, \$263,500.
2. Change one Full-size Pickup for \$23,500 to one (1) ¾ Ton Cargo Van for \$23,500 for Facilities, Building Maintenance.

## BACKGROUND / SUMMARY

Fleet Services discussed with departments about converting all replacement sedans to hybrid sedans with no financial change. All of the departments supported the change. This change supports the County's efforts to reduce vehicle emissions:

Fleet Services is requesting to change a replacement full-size pickup to a cargo van to better meet Facility Services' needs. The Master Fixed Asset List needs to be amended to reflect these Board approved vehicles.

## ENVIRONMENTAL

This action is limited to a request to modify the County Budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

## FISCAL IMPACT

Funding for the eleven (11) Hybrid Sedans is budgeted in Fleet Services Fixed Asset account in the amount of \$263,500 as well as funding for Facilities' Full-size Pickup in the amount of \$23,500.