

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable IHSS Public Authority Board

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: February 26, 2008

SUBJECT: Approve the Renewal of a Competitively Awarded Contract with Symetra Life Insurance Co. for Health, Dental and Vision Insurance for In-Home Supportive Services Homecare Workers in the Maximum Amount of \$947,050.00

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**ACTION REQUESTED**

Approve the renewal of a competitively awarded contract with Symetra Life Insurance Co. of Redmond, WA. for health, dental and vision insurance for In-Home Supportive Services (IHSS) homecare workers in the maximum amount of \$947,050.00, and authorize the Purchasing Manager, acting on behalf of the Public Authority, to sign the resulting contract.

**BACKGROUND**

On February 8, 2005, your Board approved the award of a contract to Symetra Life Insurance Co. for insurance for IHSS homecare workers as a result of competitive Request for Proposals (RFP) No. 9389. The terms of RFP No. 9389 specified a two-year contract that may be renewed at the sole option of the Public Authority for an additional three (3) years on a year-by-year basis. On February 6, 2007, your board approved the first renewal of the contract with Symetra. This will be the second one-year renewal.

The purpose of RFP No. 9389 was to solicit qualified firms to provide access to employer paid health, dental and vision insurance programs for the individuals employed to provide IHSS homecare services. IHSS is a State-mandated program for which funding comes from the Federal, State, and County governments. The Placer County Board of Supervisors approved the formation of an IHSS Public Authority to serve as the employer of record for IHSS homecare workers. The IHSS Public Authority's Governing Body is the Placer County Board of Supervisors. Public Authority homecare workers are hired and supervised by the IHSS recipient and are paid directly by the State of California as the IHSS recipients' payroll agent. Because homecare workers are not employees of the County of Placer, the IHSS Public Authority, not the County itself, serves as the formal entity that may negotiate collective bargaining agreements. Negotiations between the IHSS Public Authority and the IHSS Provider Union increased the number of homecare workers covered by health, dental and vision insurance from 480 to 505 beginning January 1, 2008; and from 505 to 530 beginning January 1, 2009. While the number of covered homecare workers has increased, the monthly premium has remained the same at \$155.00 per member/per month.

**FISCAL IMPACT**

The contract resulting from this recommendation will be from March 1, 2008 through February 29, 2009 in the maximum amount of \$947,050.00. The IHSS Public Authority's Fiscal Impact Statement is attached.

cc: Eldon Luce, Placer County Public Authority  
Doreen Drake, Health & Human Services

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Eldon Luce, Manager  
Placer County In-Home Supportive Services Public Authority

DATE: February 4, 2008

SUBJECT: **Fiscal Impact Statement**  
BPO for In-Home Supportive Services Homecare Worker Health Insurance for the period 3/1/08 – 2/28/09

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The Client and Program Aid budget (Appropriation 53020) budgeted \$320,000 in the FY2007-2008 budget for health insurance premiums under this Blanket Purchase Order for the period March 1, 2008 thru June 30, 2008. The Client and Program Aid budget will include approximately \$627,050 in the requested FY2008-2009 budget for health insurance premiums provided during the final eight months of this Blanket Purchase Order - July 1, 2008 thru February 28, 2009. The total contract amount for twelve months is \$947,050.

Funding for this contract consists of Social Services federal and state funding at 45% and 35%, respectively. The remaining 20% is provided by Social Services realignment of 16% and county general funds 4%.