

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: February 26, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Order Numbers 14567 and 14569 as a Result of Competitive Bid No. 9549 with Empire Safety & Supply, Inc. for Safety Supplies in the Maximum Aggregate Amount of \$179,900.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) Numbers 14567 and 14569 with Empire Safety & Supply, Inc. of Roseville for safety supplies in the maximum aggregate amount of \$179,900.00, and authorize the Purchasing Manager to sign the resulting BPOs.

BACKGROUND

On May 9, 2006, your Board approved the award of Competitive Bid No. 9549 to Empire Safety & Supply, Inc., and authorized the Purchasing Manager to sign two resulting BPOs. On April 3, 2007, your Board approved the first renewal of Bid No. 9549, resulting in Countywide BPO14567 for \$135,000.00 and BPO14569 for the Office of Emergency Services in the maximum amount of \$60,000. Empire Safety's performance has been excellent, and they have agreed to the second one-year renewal period with minor price increases in only seven of ninety items. For this second renewal period, Empire Safety's revised pricing remains significantly lower than the next lowest bidder on Competitive Bid No. 9549.

FISCAL IMPACT

The renewed County-wide BPO in the maximum amount of \$130,000.00 and Office of Emergency Services BPO in the maximum amount of \$49,900.00 will be effective for the period April 1, 2008 through March 31, 2009. County departments must budget appropriately for purchases off of the County-wide BPO. The Placer County Office of Emergency Services' fiscal impact statement is attached.

cc: Rui Cunha, Office of Emergency Services

FISCAL IMPACT STATEMENT

(SAMPLE)

TO: Honorable Board of Supervisors
FROM: Rui Cunha, Program Manager/OES
DATE: February 6, 2008
SUBJECT: **Fiscal Impact Statement**
BPO for Safety Supplies for the period 04/01/08 – 03/31/09.

The department has sufficient funding

The department has budgeted appropriately for this BPO and funding is available in the FY 2008-09 department budget.