

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 11, 2008

SUBJECT: Approve the Renewal of Negotiated Blanket Purchase Order No. 14512 with Maita Ford for Original Equipment Manufacture Ford Parts and Dealer Service in the Maximum Amount of \$60,000.00

ACTION REQUESTED

Approve the renewal of negotiated Blanket Purchase Order (BPO) No. 14512 with Maita Ford of Auburn for Original Equipment Manufacture (OEM) Ford parts and dealer service in the maximum amount of \$60,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works (DPW), Fleet Services requires OEM parts to repair County vehicles and heavy equipment. Availability, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these agreements. Additionally, OEM parts may only be available from one source in an area. Maita Ford has agreed to renew for another year at the same rates, discounts, terms and conditions as the previous BPO. Section 7.2 of the Purchasing Policy Manual allows for negotiated contracts for operational services/supplies based on geographic location(s) to the County's site of operations. Additionally, Purchasing Policy Manual, Paragraph 1.3 (h), permits an exception to the competitive bidding process for automotive and heavy equipment repairs.

FISCAL IMPACT

The renewal BPO with Maita Ford in the amount of \$60,000.00, used by Public Works, requires your Board's approval. The renewed BPO will be effective from April 1, 2008 through March 31, 2009. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Dena Beyer, DPW Admin
Chuck Gordon, DPW Fleet Services

FISCAL IMPACT STATEMENT

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors
FROM: Ken Grehm, Director
DATE: February 5, 2008
SUBJECT: **Fiscal Impact Statement**
Renew BPO for MAITA Ford Mercury

Fiscal Impact Statement Examples

The department has budgeted appropriately for this purchase and funding is available in the FY 2007-08 department budget.

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