

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 25, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Orders with Baker & Taylor and with Ingram Library Services as a Result of Competitive Bid No. 9654 for Library Materials in the Maximum Aggregate Amount of \$480,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 14446 with Baker & Taylor of Charlotte, NC and BPO No. 14448 with Ingram Library Services of LaVergne, TN as a result of competitive Bid No. 9654 for Library Materials in the maximum aggregate amount of \$480,000.00, and authorize the Purchasing Manager to sign the resulting blanket purchase orders and to transfer funds between blanket purchase orders as needed.

BACKGROUND

On March 6, 2007 your Board approved the award of competitive Bid No. 9654 to Baker & Taylor and Ingram Library Services for library materials for the County Library and the Jail Library. BPOs 14446 and 14448 were issued in the maximum aggregate amount of \$490,000.00 for the County Library for the period of March 1, 2007 through March 31, 2008.

The Bid's terms and conditions allow for the renewal of the resulting BPOs if it is deemed to be in the County's best interest. Baker & Taylor and Ingram Library Services have agreed to renew the BPOs for another year at the exact same pricing, terms and conditions.

FISCAL IMPACT

The County Library has requested renewal BPOs in the amount of \$240,000.00 for each vendor for a maximum aggregate amount of \$480,000.00, effective from April 1, 2008 through March 31, 2009. Fiscal Impact Statements are attached.

Cc: Mark Parker, Director of Library Services

Fiscal Impact Statement

TO: Honorable Board of Supervisors

FROM: Mark R. Parker, Director of Library Services



DATE: February 5, 2008

SUBJECT: Fiscal Impact Statement :
BPO request for Baker and Taylor for purchase of library materials for
the period 4/1/08 – 3/31/09

The department has budgeted appropriately for this BPO and funding is available in Object Level 2860 within the FY 07-08 and 08-09 department budgets.

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Fiscal Impact Statement

TO: Honorable Board of Supervisors

FROM: Mark R. Parker, Director of Library Services



DATE: February 5, 2008

SUBJECT: Fiscal Impact Statement :
BPO request for Ingram for purchase of library materials for the period
4/1/08 – 3/31/09

The department has budgeted appropriately for this BPO and funding is available in Object Level 2860 within the FY 07-08 and 08-09 department budgets.

