

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Human Services Division**

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health & Human Services
Bob Dunstan, Director, Human Services Division

DATE: March 25, 2008

SUBJECT: Welfare Case Data System Management Agreement with California State Association of Counties

ACTION REQUESTED:

Approve Amendment No. 1 to Contract CN005336 with the California State Association of Counties in the amount of \$27,518 to provide CalWORKs Information Network (CalWIN) staffing, for a revised FY2007-08 total amount of \$59,768, and authorize the Director of Health and Human Services to sign the amendment.

BACKGROUND:

Welfare Case Data Systems (WCDS) is a consortium of 18 California counties that utilize the same welfare eligibility verification computer system. Placer County has been part of the WCDS consortium for over 20 years. California State Association of Counties (CSAC), as the fiscal agent for the consortium, provides day-to-day evaluation of data processing contractors, establishes and maintains an ongoing relationship with the State Department of Social Services, and maintains records for the WCDS Systems Management staff.

The WCDS administrative management staff act as the liaison between the consortium counties, the State and EDS Corporation, the vendor responsible for the welfare eligibility verification computer system used by the consortium counties, known as the CalWORKs Welfare Information Network, or CalWIN. Among other things, they are responsible to submit annual budget requests to the State on behalf of the consortium and allocate the funds for claiming purposes. They also work very closely with EDS to make changes to CalWIN at the request of the counties or upon receipt of mandates from the State, and act on behalf of the counties in the consortium to appropriately utilize the resources available to manage changes to CalWIN.

Several months into the 2007-08 Fiscal Year, the WCDS Consortium received notification from the state that funding for nine existing CalWIN project staff members would no longer be eligible for inclusion in the CalWIN claim. This staff is critical to the operation of the Consortium and the CalWIN application. The Consortium recommended a one-time cost-sharing arrangement where each member county would contribute a portion of the staff cost based on County size. This decision was ratified by the WCDS Board of Directors on November 9, 2007.

The Placer County contribution to these staff costs, in the amount of \$27,518, has been approved by the relevant state agencies, and is eligible for reimbursement through the County Administrative Expense budget. Contributed funds from all consortium counties are held by California State Association of Counties and will be distributed to the seven counties providing this project staff, including Placer County.

FISCAL IMPACT:

These services are funded through the quarterly County Expense Claim filed with the State of California. All project staff costs will be eligible for reimbursement through a combination of the WCDS Consortium reimbursements and the County Expense Claim. At this time no County general fund contribution is required.

The following document:

**California State Association of
Counties**

is on file with Clerk of the Board

for BOS meeting:

March 25, 2008