

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: April 15, 2008

SUBJECT: Approve the Renewal of a Negotiated Blanket Purchase Order with Diamond Pacific for Building Materials in the Maximum Amount of \$80,000.00

ACTION REQUESTED

Approve the renewal of a Negotiated Blanket Purchase Order (BPO) with Diamond Pacific of Auburn, California, for the purchase of building materials in the maximum amount of \$80,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

To facilitate operations, the Facility Services Department maintains a negotiated BPO with Diamond Pacific due to their close proximity to Facility Services' operations and their ability to deliver to the department's job sites. Section 7.2 of the Purchasing Policy Manual permits the negotiation of agreements based on geographic location as an exception to competitive bidding. On April 3, 2007, your Board approved the previous BPO which Diamond Pacific has agreed to renew for the exact same discounts and terms.

FISCAL IMPACT

The BPO resulting from this recommendation will total \$80,000.00 and will be effective from April 15, 2008 through March 31, 2009. Facility Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Valerie Bayne, Administrative Services Manager, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: January 4, 2008
SUBJECT: **Fiscal Impact Statement**
BPO for Building Materials

The Department of Facility Services has budgeted appropriately for this expense in the Building Maintenance, Parks and Environmental Engineering budget. Therefore there is sufficient funding available for this BPO.