

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM:  Thomas Miller, County Executive Officer

DATE: April 29, 2008

SUBJECT: Merit Increase for Clark Moots, Director of Administrative Services

ACTION REQUESTED:

Approve a merit increase (5%) for Clark Moots Director of Administrative Services, from Grade 667 Step 4 to Grade 667 Step 5, at \$74.06 per hour. This merit increase would be retroactive to February 2, 2008.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Clark Moots, Director of Administrative Services, recommending approval of a step increase. This office concurs with the recommendation.

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