

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: April 29, 2008

SUBJECT: Approve the Award of a Purchase Order Using a Competitively Bid Public Agency Cooperative Agreement to AT&T for Video Conferencing Equipment in the Amount of \$59,370.80

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**ACTION REQUESTED**

Approve the award of a purchase order (PO), using a competitively bid public agency cooperative agreement through the Fast Open Contracts Utilization Service (FOCUS), to AT&T of Dublin California for Video Conferencing Equipment in the amount of \$59,370.80, and authorize the Purchasing Manager to sign the resulting PO.

**BACKGROUND**

On April 26, 2005, Merced County awarded FOCUS Contract No. 200581 to SBC DataComm/AT&T for telecommunications products and services, as the result of a competitive bid. Placer County Organizational Development (OD) has requested the purchase of video conferencing equipment, using the FOCUS cooperative agreement. The purchase of this equipment will benefit all County departments as training opportunities can be simultaneously facilitated in several locations directly from the OD training facility in the DeWitt Government Center. Under the terms of the FOCUS contract with AT&T, Placer County's price for the requested video conferencing equipment is \$59,370.80. In accordance with the Purchasing Policy Manual Section 1.3 (e)(3), County policy permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive process without further competitive bidding by Placer County.

**FISCAL IMPACT**

The purchase order with AT&T resulting from this recommendation will total \$59,370.80. OD's Fiscal Impact Statement is attached.

Attachment: OD Fiscal Impact Statement

cc: Maryellen Peters, Deputy Director  
Cindy Martin, Risk Management Administrator  
Jerry Gamez, IT Division Manager



## COUNTY OF PLACER

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175 FULWEILER AVENUE / AUBURN, CALIFORNIA 95603

TELEPHONE: 530/889-4030

FAX: 530/889-4023

[www.placer.ca.gov](http://www.placer.ca.gov)

TO: Honorable Board of Supervisors

FROM: Linda Oakman, Administrative Services Manager

DATE: April 29, 2008

SUBJECT: **Fiscal Impact Statement**  
RQ047288 for AT&T/AV Equipment for ODD

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The requisition amount is \$59,370.80 The department has budgeted correctly for this purchase and funding is available in the current fiscal year budget.