

STEPHEN G. PECOR
Chief Probation Officer

MICHAEL E. CHOLERTON
Assistant Chief Probation Officer

Auburn Justice Center
2929 Richardson Drive, Suite B
Auburn, CA 95603
(530) 889-7900
(530) 889-7950 (fax)
www.placer.ca.gov



Adult Services
11564 "C" Avenue
Auburn, CA 95603
(530) 889-7933
(530) 889-6815 (fax)

Juvenile Detention Facility
11260 "B" Avenue
Auburn, CA 95603
(530) 886-4860
(530) 886-4588 (fax)

Central Kitchen
11352 "C" Avenue
Auburn, CA 95603
(530) 889-7923
(530) 889-7955

COUNTY OF PLACER

PROBATION DEPARTMENT

CSOC - Probation
11716 Enterprise Drive
Auburn, CA 95603
(530) 889-6700
(530) 889-6735 (fax)

CSOC- Roseville
1130 Conroy
Roseville, CA 95661
(916) 784-6432
(916) 784-6480 (fax)

Day Reporting Center
11517 "F" Avenue
Auburn, CA 95603
(530) 889-7782
(530) 889-6815 (fax)

Youth Resource Ctr
1020 Sundown Way
Roseville, CA 95661
(916) 784-6166
(916) 625-1786

Special Investigations Unit
PO Box 293
Rocklin, CA 95677
(916) 632-3111

Roseville - Probation
1051 Junction Blvd.
Roseville, CA 95678
(916) 787-8971
(916) 772-1060 (fax)

Loomis - Probation
6140 Horseshoe Bar Rd.
Loomis, CA 95650
(916) 652-2451/2452
(916) 652-2490 (fax)

Tahoe Office - Probation
PO Box 363
Tahoe Vista, CA 96148
(530) 546-1960
(530) 546-8734 (fax)

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Stephen G. Pecor, Chief Probation Officer

DATE: May 13, 2008

SUBJECT: Probation Department – Correctional Food Services trash compactor acquisition

ACTION REQUESTED

The Board is requested to approve: 1) the addition of 1 trash compactor to the master fixed asset list; and 2) approve a technical budget revision to re-appropriate \$23,000 from budget OL3 4151 into budget OL3 4451.

BACKGROUND

County policy requires departments to budget the capital cost of equipment in a fixed asset account in order for the equipment to be added to the Master Fixed Asset list. During budget preparation for Correctional Food Service for the current year, its budget was prepared with the knowledge that a trash compactor would be built into the current kitchen facility. Upon further investigation during the course of this fiscal year, staff has determined that a standalone unit would be more cost effective.

Currently, funding for the trash compactor is budgeted within the building and improvement contribution account and so the compactor does not appear on the master fixed asset list. This action will move the funding into the fixed asset account for standalone equipment, rather than the account for buildings and improvements, and add the trash compactor to the master fixed asset list.

FISCAL IMPACT

This technical revision represents a re-appropriation of expenses within the current budget only. Accordingly, appropriation of the funds to pay for this equipment will not have any additional net fiscal impact on the General Fund beyond the currently approved budget.

PAS DOCUMENT NO.

BUDGET REVISION

POST DATE:

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

[Signature]
Auditor-Controller

[Signature]
County Executive

Board of Supervisors

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
18	BR	46,000.00	2

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT												
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT		
											18	015		110		000020	00009	4151				23,000.00	
											18	014		110		000020	02009	4451	<i>mg</i>				23,000.00
TOTAL										0.00	TOTAL										46,000.00		

REASON FOR REVISION: This item is a technical adjustment to this department's approved budget. Lines 1&2 move the cost of a trash compactor into a line item where its status as a fixed asset can be properly tracked.

Prepared by Chris Artim Ext 7912
 Department Head *[Signature]*
 Board of Supervisors _____

Date: 5/1/08
 Page: 1 of 1

Budget Revision # 2 FOR INDIVIDUAL DEPT USE

158