

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: May 27, 2008

SUBJECT: Approve Change Order No. 2 to Blanket Purchase Order No. 14656 with All Electric Motors, Inc. for Electric Motor Maintenance and Repair Service, Increasing the Maximum Amount by \$20,000.00 for a Revised Maximum Amount of \$69,000.00

ACTION REQUESTED

Approve Change Order No. 2 to Blanket Purchase Order (BPO) No. 14656 with All Electric Motors, Inc. of Auburn, CA for electric motor maintenance and repair service, and authorize the Purchasing Manager to sign the resulting change order increasing the maximum amount by \$20,000.00 for a revised maximum amount of \$69,000.00

BACKGROUND

On April 26, 2007, the Purchasing Manager issued the renewal of BP013776, as a result of competitive Bid No. 9584, with All Electric Motors for the purchase of parts and services for electric motors on an as needed basis for the Department of Facility Services. Based on historical usage, BP014656 was issued for the period of July 1, 2007 through June 30, 2008 in the maximum amount of \$30,000.00. On January 22, 2008, due to major pump rebuilds for the Sewer Maintenance District's (SMD) treatment plant, the Purchasing Manager issued Change Order No. 1 increasing the maximum amount by \$19,000.00 for a revised maximum amount of \$49,000.00.

Due to the need for additional repairs to the SMD's pumps, the department is requesting Change Order No. 2 to provide sufficient funds for the remaining term of the BPO. The requested increase is \$20,000.00, for a revised maximum BPO amount of \$69,000.00.

FISCAL IMPACT

The requested change order will increase the total value of this BPO to \$69,000.00. The Department of Facility Services' Fiscal Impact Statement is attached.

Attachment: Facility Services Fiscal Impact Statement

cc: Dan Montgomery, Facility Services, Environmental Utilities
Vicki Patterson, Facility Services Administration

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: May 7, 2008
SUBJECT: **Fiscal Impact Statement**
Increase for BPO14656 All Electric Motors Inc.

The Department of Facility Services has budgeted for impending expenses in the Sewer Maintenance Districts #1, #2, and #3. Therefore there is sufficient funding available for this BPO.