

**MEMORANDUM**  
OFFICE OF THE  
**BOARD OF SUPERVISORS**  
COUNTY OF PLACER

**TO:** Honorable Board of Supervisors

**FROM:** Jim McCauley, County Clerk-Recorder-Registrar of Voters  
Mike Boyle, Assistant County Executive Officer

**DATE:** June 10, 2008

**SUBJECT:** RESOLUTION – Approve a Resolution recognizing Joan Gonzales for her retirement from service to the County of Placer as Recording Manager and Employee of the County Clerk-Recorder from July 1986 to June 2008.

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**ACTION REQUESTED**

Approve a Resolution recognizing Joan Gonzales for her retirement from service to the County of Placer as Recording Manager and Employee of the County Clerk-Recorder from July 1986 to June 2008.

**BACKGROUND**

The Board is being asked to approve a Resolution honoring Joan Gonzales for 22 years of public service, including the past three years as Recording Manager and nineteen additional years as an employee of the County Clerk-Recorder, beginning as a Typist Clerk I in 1986, and rising through the ranks of the office before becoming the Recording Manager in 2005.

In addition to her responsibilities as Recording Manager, Mrs. Gonzales implemented the first structured training program for the Recorder's Division and contributed to the professionalism of the Clerk-Recorder's Office, both locally and through statewide initiatives. Additionally, she was instrumental in the implementation of automated indexing and recording for the County while steadfastly supporting the preservation of historic documents, indexes and maps. During her tenure, more than 2.4 million documents have been recorded.

On June 20, 2008, Joan Gonzales will officially retire from her position as Recording Manager for the County of Placer.

**FISCAL IMPACT**

None

**In the Matter of a Resolution recognizing  
Joan M. Gonzales for her retirement from  
service to the County of Placer as Recording  
Manager and Employee of the County Clerk-  
Recorder from July 1, 1986 to June 20, 2008.**

**Resolution No. 2008 - 147**

**Whereas,** Joan M. Gonzales will retire on June 20, 2008 after a twenty-two year career in public service; and

**Whereas,** her commitment to public service has been reflected in her dedication to the County of Placer, local businesses, the public and other agencies while serving as the Recording Manager for the past three years; and

**Whereas,** prior to her position as Recording Manager of Placer County, Mrs. Gonzales rose through the ranks of the County Clerk-Recorder's Office, serving as a Typist Clerk I/II, Legal Process Clerk I/II/III, Senior Legal Process Clerk, Document Technician, Senior Document Technician, Recording Services Supervisor, and Senior Recording Supervisor; and

**Whereas,** in addition to her responsibilities as Recording Manager, Mrs. Gonzales implemented the first structured training program for the Recorder's Division, including researching and composing four new training manuals used to train staff members; and

**Whereas,** during her career, Mrs. Gonzales has seen the industry change from recording documents by hand to bringing the office to the cusp of electronic recordation of documents, expected to be fully in place later this year; and

**Whereas,** her commitment to public service is further evidenced by her steadfast preservation of the County's oldest documents, overseeing each step of the restoration of the historic index books and maps; and

**Whereas,** during her tenure as Recording Manager, Mrs. Gonzales helped to direct the County of Placer during unprecedented growth and has become an invaluable member of the Placer County team, achieving the recording of over 2.4 million documents during her career; and

**Whereas,** for the past twenty-two years the Clerk-Recorder Division of the Office of the County Clerk-Recorder-Registrar of Voters has had the distinct pleasure of working with Mrs. Gonzales, whose loyalty, grace, courtesy and professionalism have served as a model to others; and

**Whereas,** in addition to her responsibilities as Recording Manager, Mrs. Gonzales selflessly gives her time and energy by annually coordinating with PEACE for Families during the holidays to provide food, clothing and toys to those that are less fortunate.

**Now, Therefore Be It Resolved That,** the Placer County Board of Supervisors takes great pleasure in commending Joan M. Gonzales for her contribution to the County of Placer and thanks her for her leadership and dedicated public service throughout her career. This Resolution to be presented on June 20, 2008.

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Jim Holmes Supervisor, District 3  
Chairman 2008

Rocky Rockholm  
Supervisor, District 1

Kirk Uhler  
Supervisor, District 4

Robert M. Weygandt  
Supervisor, District 2

Bruce Kranz  
Supervisor, District 5