

PLACER COUNTY

COMMUNITY DEVELOPMENT GRANTS AND LOANS

MEMORANDUM

TO: Honorable Members of the Board of Supervisors
FROM: Richard E. Colwell, Chief Assistant CEO–Redevelopment Director *REC*
James LoBue, Deputy Director
DATE: June 10, 2008
SUBJECT: Adopt a Resolution Designating Certain Placer County Redevelopment Agency Management Staff as National Environmental Policy Act Certifying Officers and Signatory Administrative Authorities for the HOME Investment Partnership Program and the Community Development Block Grant Program.

ACTION REQUESTED: Adopt a resolution designating Certain Placer County Redevelopment Agency (Agency) management staff as National Environmental Policy Act (NEPA) Certifying Officers and signatory administrative authorities for HOME Investment Partnership Program (HOME) and Community Development Block Grant (CDBG) program.

BACKGROUND: In June 2002, your Board authorized certain Redevelopment Agency Managers to sign documents in HOME and CDBG programs. Since then, the titles of some managers have changed. The County has continued to receive Federal HOME and CDBG funds from the State Department of Housing and Community Development (HCD). These funds support homeowner assistance, business loan programs, and public works. The Agency manages these programs as well as the income funds created when HOME and CDBG loans are repaid. The documents requiring Board-authorized signatures include quarterly reports, fund reimbursements, and loans funded by the grants in accordance with adopted guidelines and reuse plans.

HCD requires a Board resolution to designate Placer County HOME and CDBG NEPA certifying officers by the specific title of the position. The NEPA certifying officers are authorized to sign environmental exemptions and assessments for CDBG and HOME activities that conform to NEPA requirements. The NEPA certifying officers accept responsibility for the NEPA findings and documents on behalf of the County.

FISCAL IMPACT: These administrative actions are funded from CDBG and HOME funds. There is no impact on the general fund.

ENVIRONMENTAL IMPACT: The attached resolution is an administrative action exempt from NEPA and the California Environmental Quality Act.

RECOMMENDATION: Adopt a resolution designating Certain Agency management staff as NEPA certifying officers and signatory administrative authorities for the HOME and the CDBG program.

Attachment: Resolution

cc: Karin Schwab, Deputy County Counsel

Before the Board of Supervisors County of Placer, State of California

In the matter of:

A resolution designating Certain Placer County
Redevelopment Agency management staff as National
Environmental Policy Act certifying officers and
signatory administrative authorities for the HOME
Investment Partnership Program and the Community
Development Block Grant Program

Resol. No:.....

Ord. No:.....

First Reading:

The following Resolution was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held _____,

by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Attest:

Chair, Board of Supervisors

Clerk of said Board

WHEREAS, the County of Placer, a political subdivision of State of California, has applied for and been awarded and is currently operating a HOME Investment Partnership Program (HOME) and a Community Development Block Grant Program (CDBG), and the responsible entity for the implementation of these programs is the Placer County Redevelopment Agency (Agency); and

WHEREAS, the California Department of Housing and Community Development (HCD) has requested that Placer County adopt a resolution authorizing specific staff as National Environmental Policy Act (NEPA) certifying officers, as that term is used in Section 102

of NEPA, for the HOME and CDBG programs to assume the responsibilities specified in the HOME and CDBG regulations; and

WHEREAS, this Board adopted a resolution in June 2002 designating and authorizing certain Agency management staff to sign documents in HOME and CDBG programs; and

WHEREAS, some of the Agency titles included in the June 2002 resolution list have changed and the Board wishes to update that list.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Placer shall designate and authorize the following Agency management staff as HOME and CDBG Program NEPA certifying officers and with the authority to sign HOME and CDBG Program administrative, contractual, payment requests, and NEPA documents:

- Chief Assistant CEO-Redevelopment Director,
- Redevelopment Program Manager (Deputy Director Redevelopment),
- Housing Program Coordinator, or
- Redevelopment Program Coordinator.

BE IT FURTHER RESOLVED that pursuant to the requirements of 24 CFR Subtitle A, Section 58.13(a), the Board authorizes the designated NEPA certifying officers to represent the County, the responsible entity, and be subject to the jurisdiction of the Federal courts.

BE IT FURTHER RESOLVED that the above designations shall replace and supersede those identified in the June 2002 resolution.

BE IT FURTHER RESOLVED that the above designations shall become effective immediately and remain in effect until changed by a subsequent resolution approved by the Board.