

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: June 10, 2008

SUBJECT: Approve the Award of Competitive Bid No. 9811 to Rexel Pacific for Electrical Parts and Supplies in the Total Aggregate Amount of \$94,500.00

ACTION REQUESTED

Approve the award of competitive Bid No. 9811 to Rexel Pacific for electrical parts and supplies in the total aggregate amount of \$94,500.00, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Orders (BPOs).

BACKGROUND

The Procurement Services Division, on behalf of the Department of Facility Services, Sheriff's Office, and Department of Public Works (DPW), Road Maintenance Division, solicited bids for electrical parts and supplies to be used during maintenance projects on an as needed basis. Thirty-two vendors were notified by mail of Invitation for Bid (IFB) No. 9811 which was also posted on the County's website. Rexel Pacific of Auburn submitted the only bid.

Bid evaluation was based on the lowest unit price, applicable sales tax, local vendor's preference, early payment discount, and compliance to specifications. Rexel Pacific is a registered Placer County local vendor. Based on their complete responsiveness to the bid requirements and reasonable prices, staff recommends approval to award the resulting BPOs to Rexel Pacific of Auburn, CA for electrical parts and supplies in the total aggregate amount of \$94,500.00.

FISCAL IMPACT

The BPOs resulting from this recommendation will provide electrical parts and supplies for the Placer County Departments in the total aggregate amount of \$94,500.00. The BPO amounts will be as follows: Facility Services in the maximum amount of \$75,000.00, Placer County Sheriff's Office in the maximum amount of \$12,500.00, and DPW in the maximum amount of \$7,000.00. The Departments' Fiscal Impact Statements are attached.

Attachments: A - Facility Services Fiscal Impact Statement
B - DPW Fiscal Impact Statement
C - Placer County Sheriff Fiscal Impact Statement

cc: Dan Olsen, Facility Services
Val Bayne, Facility Services Administration
Kevin Taber, DPW, Road Maintenance
Cynthia Taylor, DPW, Administration
Don Hutchinson, Placer County Sheriff, Administrative Captain
Rose Dreher, Placer County Sheriff, Administration

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: March 10, 2008
SUBJECT: **Fiscal Impact Statement**
BP0 for Electrical parts and supplies – RQ047367

The Department of Facility Services has budgeted appropriately for this expense in the Building Maintenance Fund budget. Therefore there is sufficient funding available for this BPO.

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

DATE: May 7, 2008

FROM: Ken Grehm, Director

SUBJECT: **FISCAL IMPACT STATEMENT**
Electrical Parts RQ047509

The department has budgeted appropriately for this BPO and funding is available in the FY 2008-09 department budget in Fund 120.

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARDN.BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: June 10, 2008
SUBJECT: Fiscal Impact Statement
BPO Renewal for Rexel Pacific Electric for the period 07-01-08 – 06-30-09

Funds are included in the current FY 2008/2009 Sheriff's Department budget for these expenses resulting in no additional fiscal impact to the General Fund.

The Rexel Pacific Electric BPO is used by the Sheriff's Facilities for all our lighting and electrical needs such as wiring, ballast, and parts for lighting. These are minor routine items that are done by the Sheriff's building maintenance worker. The request for this BPO renewal is for \$12,500 based on history and projections of our current activity.