

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: BOARD OF SUPERVISORS DATE: June 10, 2008
FROM: KEN GREHM / ^{YO}CHUCK GORDON
SUBJECT: CHANGE ORDER No. 1 TO BLANKET PURCHASE ORDER No. 15182
WITH VOYAGER FLEET SERVICE, INC.

ACTION REQUESTED / RECOMMENDATION

Approve Change Order No. 1 to Blanket Purchase Order (BPO) No. 15182 with Voyager Fleet Service, Inc. of Houston, TX for gasoline and diesel fuel credit card purchases, and authorize the Purchasing Manager to sign the resulting change order increasing the maximum amount by \$100,000 for a revised maximum amount of \$585,000.

BACKGROUND / SUMMARY

On Oct 2, 2007, your Board approved the renewal of BP015182, and was awarded as a result of a State of California competitive contract with Voyager Fleet Service, Inc. for the purchase of gasoline and diesel fuel credit card purchases. Based on historical usage, BP015182 was issued for the period of December 1, 2007 through November 30, 2008 in the maximum amount of \$485,000.

Due to higher than anticipated increasing gasoline and diesel fuel prices, Fleet Services is requesting Change Order No. 1 to provide sufficient funds for the remaining term of the BPO. The requested increase is \$100,000 for a revised maximum BPO amount of \$585,000.

ENVIRONMENTAL

This action is limited to a request to modify the County budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

FISCAL IMPACT

The requested change order will increase the total value of this BPO to \$585,000. Sufficient funding is available in the Fiscal Year Fleet Services Fuel Reserves Account for the amount of \$100,000.

