

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

**TO:** Honorable Board of Supervisors

**FROM:** Jim Boggan, Purchasing Manager *JB*

**DATE:** June 24, 2008

**SUBJECT:** Approve the award of a Sole Source Purchase Order to Tier Technologies, Inc. for Software Maintenance and Support of the Performance Accounting System (PAS) in the Amount of \$119,163.00

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**ACTION REQUESTED**

Approve the award of a sole source purchase order to Tier Technologies, Inc. of Reston Virginia, for software maintenance and support of the Performance Accounting System (PAS), and authorize the Purchasing Manager to sign the resulting purchase order in the amount of \$119,163.00

**BACKGROUND**

In May 1997, the County contracted with KPMG Peat Marwick (also known as KPMG Consulting) for the acquisition of the Performance Accounting System (PAS). The County first began using the system for its financial activity in July of 1998, but implementation of the system's various functions continued through July 1, 2001, at which time the maintenance phase began. Contracting for maintenance provides standard revisions and updates to the software without additional charges, and technical support by phone or mail for problems or questions on an as-needed basis.

In 2002, KPMG Consulting was acquired by Tier Technologies, Inc., who has extended the same level of service and support to all PAS clients. The current maintenance agreement with Tier will expire June 30, 2008. Tier has quoted a cost of \$119,163.00 for maintenance during the period July 1, 2008 through June 30, 2009. This five percent (5%) increase above the cost for last year is less than the increase in the California Consumer Price Index (CPI) over the same period. Maintenance of this software is only available from Tier. Additionally, Section 1.3(i) of the Purchasing Policy Manual exempts this service from competitive bidding.

**FISCAL IMPACT**

The purchase order resulting from this request will be in the total amount of \$119,163.00. Administrative Services Fiscal Impact Statement is attached.

Attachment: Administrative Services Fiscal Impact Statement

cc: Keely Scanlan, IT Division Manager

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Clark L Moots, Director  
DATE: May 24, 2008  
SUBJECT: PO for the Performance Accounting System (PAS) Software Support – Yearly Renewal

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The Administration Services Department, under County Wide Systems (Dept 10), has budgeted appropriately for this PO and funding is available in the FY 2008-09 department budget. This PO will renew the annual maintenance and support for the County's PAS (Performance Accounting System) solution.