

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: June 24, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 15062 as a Result of Competitive Bid No. 9694 with Browning's Placer Transport for Diener Services in the Maximum Amount of \$87,000.00

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**ACTION REQUESTED**

Approve the renewal of Blanket Purchase Order (BPO) No. 15062 as a result of competitive Bid No. 9694 with Browning's Placer Transport of Roseville, California, for diener services in the maximum amount of \$87,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

On June 26, 2007, your Board approved the award of Bid No. 9694 to Browning's Placer Transport for diener services. As a result, BP015062 was issued for the period of July 1, 2007, through June 30, 2008. The Sheriff-Coroner-Marshall's Office has requested to renew the BPO for another year. Browning's Placer Transport has agreed to renew for another year with a proposed price increase of 7%. This proposed increase has been determined to be reasonable based on the various indices that are representative of the current market conditions affecting this service.

**FISCAL IMPACT**

The BPO resulting from this recommendation will total \$87,000.00 and will be effective from July 1, 2008 through June 30, 2009. The Sheriff-Coroner-Marshall's Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Barbara Besana, Administrative Services Officer - Sheriff's Office

PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



EDWARDN.BONNER  
SHERIFF-CORONER-MARSHAL

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Sheriff Edward Bonner  
DATE: March 20, 2008  
SUBJECT: Fiscal Impact Statement  
BPO Renewal for Browning's Placer Transit for the period 07-01-08 – 06-30-09

The Browning's Placer Transit BPO is used by the Coroner's Unit for transportation and diener services. The request for these renewal BPOs are for \$55,000 for transportation and \$87,000 for diener services based on history and projections of the current activity. The amount in the budget for this fiscal year is \$120,000. At the current usage and rates, we anticipate spending approximately \$142,000 for FY 08/09. These services are not an option. Expenditures for this and other Coroner's services were anticipated to exceed the current funding available by the department. Upon review at Final Budget, the CEO Analyst felt that the Professional Services used by the department would not be exceeded on the whole. Therefore no increases were approved at that time. Recommendations were made that should these services exceed that budgeted, the department should have flexibility in covering the shortfall through unused salaries and benefits. Should this not be the case, the CEO agreed to review the shortfall for funding alternatives.

Therefore, the fiscal impact is that this BPO will exceed the amount allocated for it in the budget, but that the shortfall will be offset in other Sheriff programs.

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