

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: July 8, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Order Number 14945 as a Result of Competitive Bid No. 9596 with Pro Pacific Fresh for Fresh Produce in the Maximum Amount of \$100,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 14945 with Pro Pacific Fresh of Sacramento for fresh produce, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$100,000.00.

BACKGROUND

On September 12, 2006 your Board approved the award of Competitive Bid No. 9596 to Pro Pacific Fresh for Produce for Probation's Central Kitchen. A BPO was issued to Pro Pacific Fresh for the period of September 12, 2006 through June 30, 2007. On June 26, 2007 your Board approved the renewal for the period of July 1, 2007 through June 30, 2008. Probation's Central Kitchen has requested to renew this BPO for another year.

Pro Pacific Fresh has agreed to the second one-year renewal at the same terms and discounts. Upon your Board's approval, this renewal will be effective from July 1, 2008 through June 30, 2009.

FISCAL IMPACT

The Probation Department has requested a BPO in the maximum amount of \$100,000.00. Probation's Fiscal Impact Statement is attached.

cc: Chris Artim, Sr. Administrative Services Officer, Probation Department

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Renee Harvey, Food Services Manager
DATE: 4/14/08
SUBJECT: **Fiscal Impact Statement**
BPO (RQ047662) for Food Products; FY 2008/09

Fiscal Impact Statement Examples

1. The department has sufficient funding

The Central Kitchen has budgeted appropriately for this BPO and funding is available in the FY 2008-09 department budget.

The BPO for \$100,000.00 will be used in conjunction with other BPO's to purchase food products. The food products purchased will supply ingredients for all meals prepared at the Central Kitchen.