

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: July 8, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Order Number 14946 as a Result of Competitive Bid No. 9574 with Good Source LLC for Specialty Food Items in the Maximum Amount of \$150,000.00

ACTION REQUESTED

Approve the renewal of a blanket purchase order (BPO) with Good Source LLC of Carlsbad, CA for specialty foods, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$150,000.00.

BACKGROUND

On May 24, 2006 competitive Bid No. 9574 was awarded to Good Source LLC for specialty food items for Probation's Central Kitchen. As a result, BPO No. 13747 was issued to Good Source for the period May 24, 2006 through June 30, 2007. On June 26, 2007 your Board approved the renewal of the BPO for another year. The BPO expired on June 30, 2008.

Probation's Central Kitchen has requested to renew for an additional year. Good Source has agreed to renew but has requested price changes. These changes have been determined to be reasonable and consistent with the Producer Price Index for Processed Foods.

FISCAL IMPACT

The Central Kitchen has requested a BPO in the maximum amount of \$150,000.00 with Good Source for the period July 1, 2008 to June 30, 2009. The Probation Department's Fiscal Impact Statement is attached.

cc: Chris Artim, Sr. Administrative Services Officer, Probation Department

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: René Harvey, Food Services Manager
DATE: 06/05/08
SUBJECT: **Fiscal Impact Statement**
BPO (RQ047657) for Dry and Frozen Foods; FY 2008/09

Fiscal Impact Statement Examples

1. The department has sufficient funding

The Central Kitchen has budgeted appropriately for this BPO and funding is available in the FY 2008-09 department budget.

The BPO for \$150,000.00 will be used to purchase dry and frozen foods. The dry and frozen foods purchased will be used in the meals served to the various County Correctional Facilities.