

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: July 8, 2008

SUBJECT: Approve the Award of Competitive Bid No. 9809 to Graybar Electric Company, Inc. for Telecommunications Cabling and Supplies in the Maximum Amount of \$125,000.00.

ACTION REQUESTED

Approve the award of competitive Bid No. 9809 to Graybar Electric Company, Inc. of Rancho Cordova for telecommunications cabling and supplies in the maximum amount of \$125,000.00, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

The Administrative Services Department's Telecommunications Division has a continuing need to purchase various telecommunications supplies, including voice and data cabling and telephone station parts, in support of the County's voice and data networks. The previous contract for these supplies expired on June 30, 2008. Invitation for Bid (IFB) No. 9809 was posted on the Procurement website and bid announcements were sent to nine firms in order to establish a new contract for the period of July 1, 2008 through June 30, 2009.

For evaluation purposes, the bid requested pricing on 26 commonly purchased items representing approximately 75 percent of the anticipated expenditures. Actual requirements will be determined as projects are defined. Bids were received from two firms, with Graybar Electric Company, Inc. submitting the lowest responsive bid. The bid evaluation is submitted as Attachment A.

FISCAL IMPACT

Based on the anticipated needs for a one-year period, the Telecommunications Division has requested a blanket purchase order in the maximum amount of \$125,000.00. The Telecommunications Division's Fiscal Impact Statement is Attachment B.

cc: Sandy Hammock, Senior Administrative Services Officer
Jerry Gamez, IT Division Manager

Attachments

- A. Bid Evaluation Sheet
- B. Fiscal Impact Statement

| | | | Bidder Graybar | | Bidder Anixter | |
|--|------------------------------------|------|-----------------------------|------------------|-------------------------------|------------------|
| Address | | | 2747 Mercantile Dr Ste. 100 | | 1760 Creekside Oaks Dr. # 100 | |
| City/State/Zip | | | Rancho Cordova, CA 95742 | | Sacramento, CA 95833 | |
| Contact person | | | Jeffrey Olson | | Amy Shettlesworth | |
| Telephone | | | 800-688-8061 | | 916-567-2200 | |
| FAX Number | | | 916-288-4299 | | 916-567-2225 | |
| Invoice Terms | | | Net 30 | | Net 30 | |
| Delivery | | | 1-2 Days | | 1-3 Days | |
| | | | LVP Certified | No | LVP Certified | No |
| | | | Terms Discount* | 0.00% | Terms Discount* | 0.00% |
| Item # | Item Description | Qty | Bid | Extension | Bid | Extension |
| Category 1 | | | | | | |
| 1 | CPPLA48WBL, 48 Port Faceplate | 15 | 57.01 | 855.15 | 71.70 | 1,075.50 |
| 2 | CJ688TGBU, Cat6, Jack Module | 1000 | 5.75 | 5,750.00 | 7.25 | 7,250.00 |
| 3 | FRME2, 19" Rackmount Enclosure | 10 | 151.97 | 1,519.70 | 198.00 | 1,980.00 |
| 4 | FLCDMCWAQY, Opticam Connector | 20 | 23.22 | 464.40 | 30.25 | 605.00 |
| 5 | 7131688, GenSpeed 6000, Plenum Blu | 30 | 283.33 | 8,499.90 | 325.00 | 9,750.00 |
| 6 | KWP5E, Wall Mount Phone Plate | 20 | 8.76 | 175.20 | 11.00 | 220.00 |
| 7 | CGK63OU | 10 | 354.61 | 3,546.10 | 445.00 | 4,450.00 |
| 8 | 006SSF-T4180D20 | 1500 | 0.49 | 735.00 | 2.05 | 3,075.00 |
| 9 | UTPSP7BUY | 100 | 5.54 | 554.00 | 7.55 | 755.00 |
| 10 | AT812-15, 12' Handset Cord | 50 | 1.93 | 96.50 | 1.60 | 80.00 |
| 11 | LD10XX6-A | 500 | 1.58 | 790.00 | 12.40 | 6,200.00 |
| 12 | CS50, Headset | 25 | 172.90 | 4,322.50 | 189.00 | 4,725.00 |
| 13 | CS55 | 25 | 172.90 | 4,322.50 | 189.00 | 4,725.00 |
| 14 | HL10 | 25 | 44.62 | 1,115.50 | 48.75 | 1,218.75 |
| 15 | P41, Plantronics Mirage Headset | 15 | 70.83 | 1,062.45 | 77.50 | 1,162.50 |
| 16 | P51, Plantronics Supra Headset | 15 | 70.83 | 1,062.45 | 77.50 | 1,162.50 |
| 17 | P81, Plantronics Tristar Headset | 15 | 84.78 | 1,271.70 | 92.20 | 1,383.00 |
| 18 | FGD-0400 Sensephone 400 Monitor | 5 | 252.80 | 1,264.00 | 334.60 | 1,673.00 |
| Subtotal Category 1 | | | | 37,407.05 | | 51,490.25 |
| Category 2 | | | | | | |
| 19 | SB556084XUFB | 10 | 89.39 | 893.90 | 112.75 | 1,127.50 |
| 20 | 7115 | 5 | 620.67 | 3,103.35 | 665.00 | 3,325.00 |
| 21 | SUA1500RM2U | 5 | 631.60 | 3,158.00 | 685.00 | 3,425.00 |
| 22 | SAU750 | 5 | 277.46 | 1,387.30 | 302.00 | 1,510.00 |
| 23 | YA6CL-2TC10 | 100 | 2.28 | 228.00 | 2.00 | 200.00 |
| 24 | YAV6CLTC516FX | 100 | 0.91 | 91.00 | 1.10 | 110.00 |
| 25 | HTCT250-2-1 | 50 | 12.92 | 646.00 | 8.40 | 420.00 |
| 26 | AT614, 14' FL MOD Line Cord | 50 | 2.31 | 115.50 | 2.14 | 107.00 |
| Subtotal Category 2 | | | | 9,623.05 | | 10,224.50 |
| | | | Subtotal | \$47,030.10 | Subtotal | \$61,714.75 |
| | | | 7.25% sales tax | 3,409.68 | 7.25% sales tax | 4,474.32 |
| | | | Freight Charge | 0.00 | Freight Charge | 0.00 |
| | | | Total | \$50,439.78 | Total | \$66,189.07 |
| Low Bid \$50,439.78 | | | LVP | 0.00 | LVP | 0.00 |
| Second Low Bid \$66,189.07 | | | Invoice Terms | 0.00 | Invoice Terms | 0.00 |
| Cost Savings \$15,749.29 | | | Ref. Price | \$50,439.78 | Ref. Price | \$66,189.07 |
| * Discount not used in evaluation if less than 10 days per Purchasing Policy Manual Section 3.12(b). | | | | | | |

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Jerry Gamez, IT Division Manager

DATE: July 8, 2008

SUBJECT: **Fiscal Impact Statement**
Approve the Award of Competitive Bid No. 9809 to Graybar Electric Company, Inc. for
Telecommunications Cabling and Supplies in the Maximum Amount of \$125,000.00.

The Administrative Services Department's Telecommunications Division (Department) has sufficient funding to support this request. Funds are not encumbered until items are actually purchased against the Blanket Purchase Order.

The Department has budgeted appropriately for this Blanket Purchase Order and funding is available in the Telecommunications Division's FY 2008-09 Budget (02100).

