

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors
FROM: Thomas Miller  County Executive Officer
DATE: August 5, 2008
SUBJECT: Merit Increase for, Nicole C. Howard, Managing Auditor.

ACTION REQUESTED:

Approve a 5% merit increase for Nicole C. Howard, Managing Accountant Auditor, from Grade 451 Step 2 to Grade 451 Step 3 at \$46.0600 per hour, retroactive to June 21, 2008.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Nicole C. Howard, recommending approval of a step increase. This office concurs with the recommendation.

TM:br

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