

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS** Date: **AUGUST 5, 2008**  
From: **JAMES DURFEE / JOEL SWIFT**  
Subject: **CUSTODIAL SERVICES CONTRACT WITH PRIDE INDUSTRIES, INC. FOR BUILDING "B" AT THE BILL SANTUCCI JUSTICE CENTER**

**ACTION REQUESTED / RECOMMENDATION:** Approve a contract for custodial services for Building "B" at the Bill Santucci Justice Center:

1. Authorize the award of a contract to Pride Industries, Inc. to provide custodial services for Building "B";
2. Adopt a Resolution authorizing the Director of Facility Services to execute the resulting contract upon approval of County Counsel and Risk Management in an amount not-to-exceed \$77,000.

**BACKGROUND:** On February 26, 2008, your Board authorized execution of an agreement to purchase Building "B" at Bill Santucci Justice Center. Staff is proceeding with tenant improvements and preparation for occupancy of the building by the District Attorney, Assessor, Revenue Services and Probation departments.

In order to provide custodial services to County departments in the building, staff has negotiated a contract with Pride Industries, Inc.. The level of service of this contract is consistent with levels of service for other general office County occupancies. The contract includes a provision to extend the contract, at the discretion of the County, for up to two years. Extensions to the contract include a CPI increase not to exceed 4% per year. Included in the contract are extra services for window washing and carpet cleaning, to be exercised at the discretion of the County, as necessary. Direct negotiation of this contract with Pride Industries, Inc. is permitted pursuant to the County Purchasing Policy Manual Exemption 1.3. (s), allowing purchases of commodities and services from public and private non-profit corporations operating workcenters for the handicapped.

In order to provide custodial services for County departments in the building, it is necessary for your Board to approve a contract with Pride Industries, Inc., in an amount not-to-exceed \$77,000.

**ENVIRONMENTAL CLEARANCE:** This project is exempt from the California Environmental Quality Act pursuant to Section 15301 – that provides for operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding existing uses.

**FISCAL IMPACT:** The annual cost of \$77,000 for custodial services is included in the Building Maintenance FY 2008/2009 Proposed Budget.

ATTACHMENTS: RESOLUTION

JD:JS:SR

CC: COUNTY EXECUTIVE OFFICE  
PROCUREMENT SERVICES

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# Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION DELEGATING  
AUTHORITY TO THE DIRECTOR OF FACILITY SERVICES  
TO TAKE VARIOUS ACTIONS REGARDING CUSTODIAL  
SERVICES FOR BULDING "B".

Resol. \_\_\_\_\_

The following RESOLUTION was duly passed by the Board of Supervisors  
of the County of Placer at a regular meeting held \_\_\_\_\_,  
by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk of said Board

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**BE IT HEREBY RESOLVED** by the Board of Supervisors of the County of Placer, State of California, that this Board delegates authority to the Director of Facility Services to execute the resulting contract to Pride Industries, Inc. for custodial services at Building "B" located at the Bill Santucci Justice Center upon approval of County Counsel and Risk Management in an amount not-to-exceed \$77,000.