

MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Community Health and Clinics

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health and Human Services
Mark Starr, D.V.M, M.P.V.M., Director of Community Health and Clinics

DATE: August 5, 2008

SUBJECT: Letter of Agency with the University of California

ACTION REQUESTED:

Authorize the Director of Health and Human Services to sign a Letter of Agency authorizing the University of California to act on behalf of Placer County before the Federal Communications Commission in matters related to the Rural Health Care Pilot Program.

BACKGROUND:

Placer County Health and Human Services operates a medical clinic at Kings Beach, providing 4,200 medical visits and 1,600 dental visits each year. Due to its remote location, a full scope of specialty care is not currently available to its patients. The California Telehealth Network, and the University of California as the lead agency, with a federal grant given to the State of California and in conjunction with the Federal Communications Commission (FCC), is attempting to establish a high-speed data network throughout the rural regions of California. This high-speed network will act as the conduit that rural clinics will use to seek specialty medical consultations from participating physicians throughout the State. This service will improve access to medical care for County indigent patients and prevent wasteful trips to metropolitan areas for these consultations. While the grant criteria may not extend to these sites, we have requested access to Clinics in Auburn, Roseville, and Lincoln as well as Kings Beach. Placer County Information Technology Systems Division has no concerns following their review of this Pilot Program.

As the Governor's designated lead agency managing the development of the California Telehealth Network, the University of California is required to file a range of documents with the FCC. This Letter of Agency will permit the University of California, as managing partner for the California Telehealth Network, to include the Kings Beach Community Clinic and certain demographic information in filings and associated supporting documents that must be provided to the FCC.

The University of California has received over 400 inquiries from various clinic sites regarding this program. Signing this Letter of Agency will allow the Placer County Kings Beach Community Clinic to be eligible, but not obligated, to participate in this pilot program, which is free of charge to the participants.

FISCAL IMPACT:

This action has no fiscal impact to the County General Fund.



Placer County Health and Human Services Department

Richard J. Burton, M.D., M.P.H.
Public Health Officer and
Department Director

Community Health & Clinics
Mark Starr, D.V.M., M.P.V.M
Division Director

August 5, 2008

Thomas S. Nesbitt, MD, MPH
Lead Project Coordinator, California Telehealth Network
Vice Chancellor/Dean's Office
UC Davis School of Medicine
4610 X Street, Suite 3101
Sacramento, CA 95817

Re: Letter of Agency for Rural Health Care Pilot Program

By this letter, Placer County Health and Human Services (HHS) confirms its participation in the California Telehealth Network's (CTN) Rural Health Care Pilot Program. Placer County HHS hereby authorizes the Regents of the University of California to act on its behalf before the Federal Communications Commission (FCC) in matters related to the Rural Health Care Pilot Program. Placer County HHS is a participant in the CTN. Placer County HHS authorizes the Regents of the University of California to submit FCC Form 465, FCC Form 466-A, FCC Form 467 and any other Rural Health Care Pilot Program forms and attachments to the Rural Health Care Division of the Universal Service Administrative Company on behalf of Placer County HHS. This Letter of Agency is effective from the date of this letter to the network build-out deadline as defined by the FCC.¹

By this Letter of Agency, Placer County HHS authorizes the Regents of the University of California to make the certifications included in the FCC Forms 465, 466-A and 467 on behalf of Placer County HHS. In addition to the certifications contained in the above referenced FCC Forms, Placer County HHS certifies to the following:

- a) Placer County HHS certifies that it is a non-profit or public entity.
- b) Placer County HHS certifies that it has followed any applicable State or local procurement rules.
- c) Placer County HHS certifies that telecommunications services and network capacity provided to it as a result of its participation in the Pilot Program will be used solely for purposes reasonably related to the provision of health care service or instruction that it is legally authorized to provide under the law of the state in which the services are provided and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- d) Placer County HHS certifies that it will retain documentation of its purchases of service related to the Pilot Program for five years from the end of the funding year.

¹ See *In the Matter of Rural Health Care Support Mechanism*, WC Docket 02-60, Order, 22 FCC Rcd 20360, ¶¶ 35, 94 (2007) (defining the network build-out deadline as five years from the Pilot Program Participant's receipt of the initial Funding Commitment Letter.).

Perspective, Hope, and Opportunity

378

- e) Placer County HHS acknowledges that FCC rules provide that individual health care facilities participating in the Pilot Program that have been convicted of a felony, indicted, suspended, or debarred from award of federal or state contracts or are not in compliance with the FCC's rules and regulations, are not be eligible for discounts under the Pilot Program.
- f) Placer County HHS certifies that, to the best of its knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider.
- g) Placer County HHS acknowledges that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.
- h) Placer County HHS certifies that Richard J. Burton, M.D., M.P.H. is authorized to sign this Letter of Agency and is authorized to act on behalf of Placer County HHS in matters related to the Pilot Program. Dr. Burton's contact information is provided below.
- i) Placer County HHS acknowledges that it shall be subject to audit by the FCC and, if necessary, investigated by the FCC, to determine compliance with the Pilot Program, FCC rules and orders as well as section 254 of the Communications Act of 1934, as amended.
- j) Placer County HHS certifies that: 1) the FCC Rural Health Care Pilot Program eligibility requirements have been reviewed and 2) to the best of its knowledge Placer County HHS qualifies for participation in the Rural Health Care Pilot Program.

Placer County Health and Human Services
Member of the California Telehealth Network

Signature: _____ Date: _____
Name: Richard J. Burton, M.D., M.P.H.
Title of Authorized Person: Health Officer and HHS Department Director
Address: 379 Nevada Street, Auburn, CA 95603
Phone Number: 530.886.1870
Email Address: rburton@placer.ca.gov

✓ I am the authorized person for multiple physical locations operating under the same tax ID who wish to participate in CTN (please see the list of physical addresses on the following page.)

Alternate Contact 1:

Name: James T Gandley, D.D.S., M.P.H.
Title: HHS Assistant Department Director
Address: 379 Nevada Street, Auburn, CA 95603
Phone Number: 530.886.1855
Email Address: jgandley@placer.ca.gov

Alternate Contact 2:

Name: Mark Starr, D.V.M., M.P.V.M.
Title: Community Health and Clinics Director
Address: 11484 B Avenue, Auburn, CA 95603
Phone Number: 530.889.7287
Email Address: mstarr@placer.ca.gov

Physical locations operating under the same tax ID who wishes to participate in CTN:

Placer County Community Clinic - Auburn
11583 C Avenue
Auburn, CA 95603

Placer County Community Clinic - Roseville
1130 Conroy Lane, Suite 402
Roseville, CA 95661

Placer County Community Clinic - Lincoln
1530 3rd Street
Lincoln, CA 95648

Placer County Community Clinic - Tahoe
8665 Salmon Avenue
Kings Beach, CA 96143