

**MEMORANDUM**  
OFFICE OF THE  
COUNTY EXECUTIVE  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM:   
Thomas Miller, County Executive Officer

DATE: August 26, 2008

SUBJECT: Merit Increase for Lisa Buescher, Board of Supervisor's Administrative Aide II - C

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**ACTION REQUESTED:**

Approve a 5% merit increase for Lisa Buescher, Board of Supervisor's Administrative Aide II – C from Grade U24 Step 4 to Grade U24 Step 5 at \$38.0284 per hour, effective August 30, 2008.

**BACKGROUND:**

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

**ISSUE STATEMENT:**

Performance Evaluation and Personnel Action forms have been submitted for **Lisa Buescher, Board of Supervisor's Administrative Aide II – C**, recommending approval of a step increase. This office concurs with the recommendation.

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