



EST. 1851

PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL

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2929 RICHARDSON DR.  
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EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

**TO:** Honorable Board of Supervisors  
**FROM:** Edward N. Bonner, Sheriff-Coroner-Marshal  
**DATE:** August 26, 2008  
**SUBJECT:** Purchase X-Ray Machine for Coroner's Office

**ACTION REQUESTED**

Your approval is requested to purchase a replacement x-ray machine for the Coroner's Office in the amount not-to-exceed \$15,000. Your authorization is requested to add this equipment to the Master Fixed Asset List, for the attached budget revision and for the Purchasing Manager to execute any documents related to this purchase.

**BACKGROUND**

Portable x-ray machines are an integral tool for our forensic pathologists. Currently, x-rays, except for dental, have been done in-house in order to save time as well as money. External x-rays add additional length of time to process to and from the lab and the cost per x-ray ranges from \$318 to \$523. Using an average of about \$400 and last year's x-ray count, this would have totaled about \$67,000 if it was necessary to outsource. This does not account for travel and staff time. Our current x-ray machine does not have dental x-ray capacity. This causes delays in processing autopsies, making clear identification and adds cost. The current x-ray machine was purchased refurbished in 1999 for just over \$13,000. It is no longer operating and a replacement is needed. In the interim, the Coroner's Office has acquired a machine on loan until a replacement can be approved and purchased.

Staff has reviewed the current operational needs related to x-rays. It was determined a similar portable x-ray machine, meeting current standards plus added dental capabilities, was needed. A preliminary review of machines meeting these requirements can be purchased for about \$15,000 or less. A competitive bid will be requested to Procurement. Your approval to add the equipment to the Master Fixed Asset List, for the budget revision and for the Procurement Manager to execute documents related to this purchase is required.

**FISCAL IMPACT**

Funds were not included in the current FY 2008-2009 Sheriff Department's budget for this equipment. However, the cost of using a service or outsourcing x-rays would be higher than purchasing a new x-ray machine. Therefore, the department does not have an option but to transfer funds within the department for this purchase in the amount of \$15,000. Ongoing maintenance and operations of the machine are included in the current budget. There is no impact to the General Fund in regards to this action.

241

BUDGET REVISION

PAS DOCUMENT NO.

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20	BR	30,000.00	2

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											20	015				239305	02412	2290				15,000.00
											20	014				239307	02412	2840				15,000.00
<b>TOTAL</b>										0.00	<b>TOTAL</b>										30,000.00	

REASON FOR REVISION: Modify budget to purchase an X-Ray mahcin for coroners office

Prepared by Rosie Ext 7821

Department Head *[Signature]*

Board of Supervisors \_\_\_\_\_

Date: 8/6/08

Page: \_\_\_\_\_

Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

742