

**MEMORANDUM  
COUNTY OF PLACER  
ADMINISTRATIVE SERVICES DEPARTMENT  
PROCUREMENT DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: September 9, 2008

SUBJECT: Authorize the Purchasing Manager to Award Purchase Orders Resulting from Competitive Bid No. 9845 for Moving and Storage of Library Furnishings in the Maximum Aggregate Amount \$75,000.00

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**ACTION REQUESTED**

Authorize the Purchasing Manager to award Purchase Orders in the maximum aggregate amount of \$75,000.00 for moving and storage of library furnishings as a result of Competitive Bid No. 9845.

**BACKGROUND**

The Library has negotiated, with Westfield Galleria Roseville, the purchase of 486 sets of shelving, display tables, circulation desks and check out counters which were used in the former Borders Bookstore. The Library plans to use these furnishings in the new Rocklin and Colfax Libraries scheduled to be completed in 2010. The negotiated price is \$12,000.00. Facility Services estimates the replacement value of these furnishings at \$400,000.00. The negotiated terms require that the County remove the furnishings from the store no later than September 30, 2008.

Procurement is soliciting competitive bids for moving and storage services for these furnishings, the cost of which is expected to be approximately \$75,000.00. This award will require your Board's approval. In order to meet the deadline for removing the furnishings, we request that your Board provide authorization in advance for the Purchasing Manager to execute the required documents with the lowest responsive and responsible bidder(s) in the maximum aggregate amount of \$75,000.00.

**FISCAL IMPACT**

Facility Services' Fiscal Impact Statement is attached.

cc: Jim Durfee, Director of Facility Services

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: James Durfee, Director  
DATE: August 21, 2008  
SUBJECT: **Fiscal Impact Statement**  
Borders Shelving – Purchase, Move and Storage  
– RQ048299

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The total cost to move, inventory and store the furnishings, shelving and fixtures in a conditioned storage facility is \$75,000. This amount includes one time moving and inventory costs, as well as, annual storage costs. There is sufficient funding appropriated in the Library Expansion Planning project account of the Capital Projects Fund.