

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
ON BEHALF OF THE
Placer County Housing Authority**

TO: Placer County Housing Authority Board of Commissioners

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health and Human Services
Bob Dunstan, Human Services Director

DATE: September 23, 2008

SUBJECT: Federally-funded housing assistance for very low income, disabled, or elderly Placer County residents

ACTION REQUESTED:

Approve the following two items to secure \$1,640,619 in federal funding for the Placer County Section 8 Housing Choice Voucher Program to provide subsidized housing for over 260 families. Receipt of these funds requires an annual General Fund commitment of \$55,000:

- a. Conduct a Public Hearing to receive public comment regarding the Placer County Housing Authority Administrative Plan and Annual Public Housing Agency Plan for FY 2008/2009.
- b. Adopt the attached Resolution authorizing submission of Placer County's Annual Public Housing Agency Plan for FY 2008/2009 and certification of program compliance to the U.S. Department of Housing and Urban Development.

BACKGROUND:

The Housing Choice Voucher (HCV) Program is a federal program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Since housing assistance is provided on behalf of the family or individual, participants are able to find and choose their own housing, including single-family homes, townhouses, and apartments provided it meets the requirements of the program. The Housing Choice Voucher Program is not limited to units located in subsidized housing projects, thus also supporting the private property owners in Placer County.

Housing Choice Vouchers are administered locally through funds received from the U.S. Department of Housing and Urban Development (HUD). Pursuant to the 1998 Federal Quality Housing and Work Responsibility Act, all housing authorities must submit an annual Agency Plan to HUD. This is a revision to the Annual Plan submitted in April 2008, which reflects minor revisions. The Administrative Plan, which sets policy for the Housing Authority's operation of the HCV Program, has been updated.

Compliance with the Public Housing Agency Plan requirement is necessary to continue to receive federal funding for the Placer County Housing Authority Section 8 Housing Choice Voucher Program, approximately \$1,640,619 for FY 2008/2009. These funds for housing pay rent on behalf of Placer County residents to individual landlords and to apartment complexes.

The draft Administrative Plan and Annual Public Housing Agency Plan were noticed in local newspapers and made available for review at several Placer County Libraries, and at the Human Services Division office in Auburn, for a 45-day local comment period prior to the public hearing. No written comments have been received to date. Any comments from the hearing before your Board will be included in the final plan document, which will then be submitted to HUD. The draft Administrative Plan and the Annual Agency Plan are on file with the Clerk of the Board.

FISCAL IMPACT:

County receipt of the \$1,640,619 requires an annual County General Fund commitment of approximately \$55,000 which is already reflected in the Department's 2008/09 Final Budget.

A copy of both plans are on file with Clerk of the Board for review.

**Before the Board of Supervisors
Placer County Housing Authority
County of Placer, State of California**

In the matter of:

The Placer County Housing Authority's (PHA) Five Year Plan for fiscal years 2005-2009 and Annual Agency Plan for 2008, and certification of compliance with the PHA plans and related regulations of the U.S. Department of Housing and Urban Development (HUD).

Resolution No: _____

Ord. No: _____

First Reading: _____

The following Resolution was duly passed by the Board of Commissioners of the Placer County Housing Authority of the County of Placer at a regular meeting held **September 23, 2008**, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Commissioners

Attest: _____

Clerk of said Board

WHEREAS, pursuant to the 1998 Quality Housing and Work Responsibility Act (QHWRA), all housing authorities must submit an Agency Plan to HUD which includes both a Five Year and an Annual Plan, and subsequent annual plan updates, and

WHEREAS, the Placer County Housing Authority, as a part of administering the Section 8 Housing Choice Voucher Program, intends to comply with any and all requirements to continue receiving annual HUD funding for housing vouchers to assist the very low and low-income families in need of affordable housing in Placer County, and

WHEREAS, the Placer County Housing Authority has complied with all requirements of the Plan development and held a public hearing to receive comment,

NOW, THEREFORE, BE IT RESOLVED THAT the Placer County Housing Authority Board of Commissioners hereby authorizes the Chairman to sign the attached PHA Certification of Compliance with PHA Plans and Related Regulations, and authorizes the submission of the final Plan document to HUD.