

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: September 23, 2008

SUBJECT: Approve the Award of a Purchase Order to AT&T DataComm Using a Competitively Bid State of California Contract for Maintenance of Cisco Network Infrastructure Equipment and Software in the Amount of \$57,360.49

ACTION REQUESTED

Approve the award of a purchase order to AT&T DataComm of San Ramon, CA using a competitively bid State of California contract for maintenance of Cisco network infrastructure equipment and software in the amount of \$57,360.49, and authorize the Purchasing Manager to sign the resulting purchase order.

BACKGROUND

The Administrative Services' Telecommunications Division is responsible for ensuring the operability of the County's Enterprise Data Network infrastructure. The network is comprised of various Cisco brand switches and routers. AT&T DataComm is an authorized Cisco service provider and has been successfully maintaining our equipment and software for the past several years. On January 29, 2007 the State awarded a contract (CALNET 2) for voice, data and video services to AT&T DataComm for the term January 30, 2007 through January 29, 2012. By using the terms of this CALNET 2 contract, the County receives a fifteen percent (15%) discount off of the list price for maintenance services.

Our previous purchase order with AT& T DataComm at \$89,619.16 provided a maintenance period slightly longer than one year. AT&T DataComm has agreed to renew the County's support for the period of October 1, 2008 through September 30, 2009 at CALNET 2 pricing of \$57,360.49.

In accordance with Purchasing Policy Manual 1.3(e)(3), a purchase made against another public agency's competitively awarded contract is exempt from the normal competitive bidding process. The CALNET 2 Contract meets this criterion.

FISCAL IMPACT

The Administrative Services Telecommunications Division's Fiscal Impact Statement is attached.

CC: Jerry Gamez, IT Division Manager
Sandy Hammock, Senior Administrative Services Officer

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Clark Moots, Director of Administrative Services

DATE: September 23, 2008

SUBJECT: **Fiscal Impact Statement**
Approve a Purchase Order in the Amount of \$57,360.49 to AT&T DataComm Utilizing a Competitively Bid State of California Contract for Maintenance of Cisco Network Infrastructure Equipment and Software.

The Administrative Services Department's Telecommunications Division (Department) has budgeted appropriately for this Request and funding is available in the Telecommunications Division's FY 2008-09 Budget (02100).