

# Placer County Library MEMORANDUM

**TO:** Honorable Board of Supervisors

**FROM:** Mark R. Parker, Director of Library Services

**DATE:** October 7, 2008

**SUBJECT:** Early Closure of Libraries on November 26, December 24, and December 31, 2008.

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## **ACTION RECOMMENDED AND REQUESTED**

Approve the 5:00 p.m. closure of Placer County Library branches on Wednesday, November 26, Wednesday, December 24, and Wednesday, December 31, 2008.

## **BACKGROUND**

The Library branches in Applegate, Auburn, Foresthill, Granite Bay, Kings Beach, Loomis, Meadow Vista, Rocklin, and Tahoe City are open later than 5:00 p.m. on Wednesday evening. In prior years, your Board has approved early closure on the evening before the Thanksgiving, Christmas and New Years holidays, all of which fall on Wednesdays this year. Early closure is a much appreciated convenience to staff and would have a minimal impact on public service because very few people use the library on these evenings.

## **FISCAL IMPACT**

There would be no fiscal impact. Staff schedules would be shifted to accommodate the modified library hours. All staff would get their entitled holiday hours.

