

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: November 4, 2008

SUBJECT: Ratify the Cancellation of Bid No. 9842 and Approve the Renewal of Blanket Purchase Order No. BP015190 as a Result of Competitive Bid No. 9451 with Valley Toxicology Service, Inc. for Forensic Laboratory Services in the Maximum Amount of \$580,000.00

ACTION REQUESTED

Ratify the cancellation of Bid No. 9842 and approve the renewal of Blanket Purchase Order (BPO) No. BP015190 as a result of competitive Bid No. 9451 with Valley Toxicology Service, Inc. of West Sacramento for annual drug and alcohol laboratory services and phlebotomy services required for criminal prosecution by the District Attorney's office, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$580,000.00.

BACKGROUND

On September 13, 2005, your Board approved the award of competitive Bid No. 9451 to Valley Toxicology Service, Inc. as the sole bidder for forensic laboratory and phlebotomy services. It was subsequently renewed twice. The current BP015190 (\$599,000.00) expires on November 4, 2008.

Procurement Services e-mailed Invitation for Bid (IFB) No. 9842 to five registered vendors and placed it on the County website. It quickly became apparent that the new scope of services was too extensive. The IFB was cancelled, with the intent of developing a more appropriate scope of work. However, feedback from vendors confirmed that Valley Toxicology is still the only vendor who can meet the District Attorney's requirements.

Procurement solicited a renewal proposal from Valley Toxicology for the next one-year period. The vendor has agreed to renew for another one-year term with only a slight increase in on-site blood draw fees to offset their higher fuel costs. The requested price increase is reasonable based on Oil Price Information Service (OPIS) data.

FISCAL IMPACT

The BPO resulting from this recommendation will total \$580,000.00 and will be effective from November 4, 2008, through September 30, 2009. The District Attorney's Fiscal Impact Statement is attached.

Attachment: District Attorney's Fiscal Impact Statement

cc: Brad Fenocchio, District Attorney
Dan Gong, Assistant District Attorney
Nancy Aplanalp, Administrative Services Officer

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Nancy Aplanalp, Administrative Services Officer
DATE: 11/4/08
SUBJECT: **Fiscal Impact Statement**

The District Attorney's office has sufficient funding. The department has budgeted appropriately for this BPO and funding is available in the FY 2008-2009 department budget.

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