



BRADFORD R. FENOCCHIO
DISTRICT ATTORNEY

PLACER COUNTY DISTRICT ATTORNEY

11562 "B" Avenue • Auburn, CA 95603-2687
530 889-7000 • FAX 530 889-7129
www.placer.ca.gov

To: The Honorable Board of Supervisors
From: Bradford R. Fenocchio, District Attorney
Date: November 4, 2008
Subject: Accept the Solving Cold Cases with DNA Grant Award

Action Request

Your Board is requested to accept the Solving Cold Cases with DNA Grant from the Department of Justice, Office of Justice Programs award in the amount of \$500,000. Authorization is also requested for the District Attorney to execute the grant award documents and for the attached budget revision to appropriate the funds. The grant was awarded to provide funding reimbursements for the following: 1- Full time District Attorney Investigator (including overtime) for 18 months, 1- Sheriff Investigator for 18 months, travel/training, supply expenses and consultant fees.

Background

Between 1990 and 2005, Placer County has seen an overall increase in population of 43.8%. Placer County embraces approximately 1506 square miles and, as of 2005, has a population of over 317,000 people. The influx of new residents has brought with it an increase in crime, including violent crimes.

There are currently approximately 40 open homicide cases and an unknown amount of sex assault cases to be identified, which may have biological evidence that was collected. The use of DNA has enhanced the resolution of homicides and violent crimes by pairing science with law enforcement and moving beyond traditional techniques used to solve crimes. Through the identification, review and prioritization of unsolved cases with DNA evidence, forensic testing, investigation and prosecution, the Placer County Cold Case Crimes Unit expects to reduce the backlog of unsolved homicides, sexual assaults, and other violent crime cases. The intent is to investigate and prosecute persons responsible for such crimes and to prevent additional crimes from occurring, but equally important, to help bring closure to the families of victims.

This particular grant is only available through law enforcement agencies, and will include filling 2 vacant allocations; one for the District Attorney and one for the Sheriff for a period of 18 months. This grant will be applied to offset salaries/benefits, and operating expenses for the effort and time the Investigators provides directly in support of solving cold cases with DNA. Consulting fees will be paid to the Department of Justice (DOJ) to process the DNA for the cold cases related to this grant. An MOU for these services will follow under separate cover. Your Board's acceptance of the grant and authorization for the District Attorney to execute the award documents, budget revision and filling two vacant investigator positions is required.

Fiscal Impact

The \$500,000 grant funds will offset costs of investigating cold cases for 2 investigators, travel/training, supply expenses and consultant fees to process DNA (DOJ) for a period of 18 months. There are positions allocated within the District Attorney and Sheriff Departments that are not funded at this time. The grant includes non-supplanting language so that currently funded positions cannot be used on behalf of this grant. The Sheriff's Department will bill the District Attorney's Department for the time the Investigator provides to these operations to fulfill grant requirements. These positions can be absorbed through attrition should this grant not be extended. No General Fund dollars will be applied to this grant program.

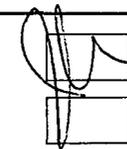
PLACER COUNTY
BUDGET REVISION

PAS DOCUMENT NO.

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20	BR	390,115.56	7

Cash Transfer Required
 Reserve Cancellation Required
 Establish Reserve Required

 Auditor-Controller
 County Executive
 Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT										
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
											20	014				COLDCS	02412	1002			116,376.57
											20	014				COLDCS	02412	1300			40,289.56
											20	014				COLDCS	02412	1301			8,902.80
											20	014				COLDCS	02412	1310			13,370.69
											20	014				COLDCS	02412	1315			5,644.26
											20	014				COLDCS	02412	1303			10,473.90
											20	015				COLDCS	02412	5011			195,057.78
TOTAL											TOTAL										
0.00											390,115.56										

REASON FOR REVISION: To budget for Cold Case Grant

01b

Prepared by Rosie Ext 7821
 Department Head Truba Besana
 Board of Supervisors _____

Date: 10/20/08

Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

BUDGET REVISION

PAS DOCUMENT NO.

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20	BR	1,000,000.00	11

- Cash Transfer Required
 Reserve Cancellation Required
 Establish Reserve Required

- Auditor-Controller
 County Executive
 Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
11	006				DNA109	DNA09	7496			500,000.00	11	014				DNA109	DNA09	1002			132,335.59
											11	014				DNA109	DNA09	1300			45,814.58
											11	014				DNA109	DNA09	1301			10,123.67
											11	014				DNA109	DNA09	1310			13,370.69
											11	014				DNA109	DNA09	1315			6,418.27
											11	014				DNA109	DNA09	1303			11,910.20
											11	014				DNA109	DNA09	2555			74,869.22
											11	014				DNA109	DNA09	2481			4,000.00
											11	014				DNA109	DNA09	2846			6,100.00
											11	014				DNA109	DNA09	5556			195,057.78
TOTAL										TOTAL											

REASON FOR REVISION: To budget for Cold Case Grant

Prepared by Rosie Ext 7821

Department Head [Signature]

Board of Supervisors [Signature]

Date: 10/20/08

Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

071

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
DA Investigator full time	\$88,223 per year 100% devoted to project	\$132,335.59
Sheriff's Investigator	\$77,584 per year 100% devoted to project	\$116,376.57
Postition 4		
Postition 5		
Postition 6		
SUB-TOTAL		\$248,712.16

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
FICA	7.65%	\$19,026.48
PERS	34.62%	\$86,104.14
Health, life, dental \$13,370.69 per person per year	34.62%	\$26,741.38
Workers Comp	4.85%	\$12,062.53
Post employment costs	9%	\$22,384.09
SUB-TOTAL		\$166,318.62
Total Personnel & Fringe Benefits		\$415,030.78

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
DNA Training (5 days 2 people)	Unknown at this time	Travel	\$600/round trip	\$1,200.00
		Lodging	\$125/night	\$1,250.00
		Meals	\$60/day	\$600.00
DNA/Homicide Conference (5 days 2 people)	Unknown at this time	Travel	\$600/round trip	\$1,200.00
		Lodging	\$125/night	\$1,250.00
		Meals	\$60/day	\$600.00
TOTAL				<u>\$6,100.00</u>

D. Equipment - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
Equipment entry 1, one line per entry		
equipment entry 2		
equipment entry 3		
equipment entry 4		
equipment entry 5		
TOTAL		<u>\$0.00</u>

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Lap Top Computer exclusively for DNA cases	@3,500	\$3,500.00
DNA/Cold Case Case Management Software		\$500.00
supply item 3		
supply item 4		
supply item 5		
supply item 6		
supply item 7		
supply item 8		
supply item 9		
TOTAL		\$4,000.00

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
four lines per entry, use boxes below or an additional page for more space if required		
TOTAL		\$0.00

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
Supply item 1, one line per entry	maximum of three lines		
Supply item 1, one line per entry			
Supply item 1, one line per entry			
Supply item 1, one line per entry			
<i>Subtotal</i>			\$0.00

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
Consultant expense entry 1, one line per	maximum of three lines		
	maximum of three lines		
Consultant expense entry 1, one line per	maximum of three lines		
<i>Subtotal</i>			\$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost
Screening and Analysis of biological evidence of DNA cases. CA DOJ, an accredited lab will be our source for crime lab at this time.	\$73,069.22
Skip trace service and report fees	\$1,800.00
<i>Subtotal</i>	
\$74,869.22	
TOTAL	
\$74,869.22	

975

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
four lines per entry, use boxes below or an additional page for more space if required		
TOTAL		\$0.00

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
one line per entry		
one line per entry		
TOTAL		\$0.00

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	<u>\$248,712.16</u>
B. Fringe Benefits	<u>\$166,318.62</u>
C. Travel	<u>\$6,100.00</u>
D. Equipment	<u>\$0.00</u>
E. Supplies	<u>\$4,000.00</u>
F. Construction	<u>\$0.00</u>
G. Consultants/Contracts	<u>\$74,869.22</u>
H. Other	<u>\$0.00</u>
Total Direct Costs	<u>\$500,000.00</u>
I. Indirect Costs	<u>\$0.00</u>
TOTAL PROJECT COSTS	<u>\$500,000.00</u>

Federal Request _____

Non-Federal Amount _____

