

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION**

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: November 4, 2008
SUBJECT: Approve the Award of Competitive Bid No. 9843 to Foster Farms Dairy for Dairy Products in the Maximum Amount of \$170,000.

ACTION REQUESTED

Approve the award of competitive bid No. 9843 to Foster Farms Dairy of Hayward, CA for Dairy Products for Probation's Central Kitchen and Health & Human Services' Adult and Children Systems of Care in the combined maximum amount of \$170,000.00, and authorize the Purchasing Manager to sign the resulting blanket purchase orders.

BACKGROUND

Bid 9842 was created using the County's most commonly purchased dairy items. Invitations for bid were sent to fifteen firms and the bid was posted on Procurement's website. Three priced bids were received. Bid 9842 specified award would be made by category, line item, or all-or-none, whichever is in the best interest of the County. Foster Farms Dairy is the lowest bidder for an all-or-none award, which is 3% lower than an award by category.

Based on the departments' estimated expenditures, award recommendations are as follows:

Probation:	Foster Farms Dairy	\$150,000.00
HHS, Systems of Care:	Foster Farms Dairy	\$ 20,000.00

The BPO resulting from this award will be effective November 1, 2008 – June 30, 2009 to coincide with other food BPOs currently in effect.

FISCAL IMPACT

This award requires your Board's approval. Fiscal Impact Statements are attached.

Attachments: HHS Fiscal Impact Statement
Probation Fiscal Impact Statement

cc: Chris Artim, Sr. Administrative Services Officer, Probation Department
Georgia Emslie, Fiscal Management, HHS, System of Care

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**Placer County
Health and Human Services Department**

**MEMORANDUM
Administrative Services**

Date: October 16, 2008
To: Honorable Board of Supervisors
From: Georgia Emslie
Health and Human Services Fiscal Program Manager
Subject: **Fiscal Impact Statement**
BPO – Dairy Products

HHS' Adult and Children's Systems of Care have budgeted appropriately for this \$20,000 BPO for dairy products, and funding is included in the FY2008-09 final budgets. There is no increase in BPO compared to the prior period. These purchases are eligible for state and federal funding, with an approximate General Fund contribution of \$6,000.

Perspective, Hope, and Opportunity

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Reneé Harvey, Food Services Manager
DATE: 06/05/08
SUBJECT: **Fiscal Impact Statement**
BPO (RQ047661) for Dairy Products; FY 2008/09

Fiscal Impact Statement Examples

1. The department has sufficient funding

The Central Kitchen has budgeted appropriately for this BPO and funding is available in the FY 2008-09 department budget.

The BPO for \$150,000.00 will be used to purchase dairy products. The dairy products purchased will be used in the meals served to the various County Correctional Facilities.

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