

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: December 9, 2008

SUBJECT: Recommendation to Extend Qualified Lists for Consulting Services for Sanitary Sewer Projects through December 12, 2010, as the result of Competitive Request for Qualifications No. 9485

ACTION REQUESTED

Approve a two-year extension of Qualified Lists for Consulting Services for Sanitary Sewer Projects through December 12, 2010, as the result of Competitive Request for Qualifications (RFQ) No. 9485

BACKGROUND

On December 13, 2005 the Board of Supervisors approved the award of competitively-bid RFQ No. 9485 for Consulting Services for Sanitary Sewer Projects. As the result, four Qualified Lists of firms were established for a three-year period. Each list contains five or more firms who were determined to be the most qualified to provide services such as civil engineering, design, and general consulting services related to the County's sanitary sewer and wastewater treatment operations. When these services are required, the Department of Facility Services solicits proposals from one or more firms on the list on a case-by-case basis, and negotiates contracts for specific projects.

These lists are effective through December 12, 2008. The RFQ contained a provision to extend the lists for an additional two-year period. The Department of Facility Services has advised that the firms they have utilized have performed satisfactorily, and has requested that the Qualified Lists be extended.

FISCAL IMPACT

There is no fiscal impact related to this action. Actual contracts will continue to be negotiated on a case-by-case basis, by soliciting informal proposals from one or more firms on the Qualified List. Contracts in the amount of \$50,000 or more will require your Board's approval. Contracts less than \$50,000 may be executed by the Purchasing Manager or the County Executive Officer.

cc: Will Dickinson, Facility Services

