

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: December 9, 2008

SUBJECT: Approve the Renewal of a Sole Source Blanket Purchase Order with Brulin & Company for Bio-Zyme Lift Station Maintainer to Degrease and Deodorize Wastewater Lift Stations in the Maximum Amount of \$85,800.00

ACTION REQUESTED

Approve the renewal of a sole source Blanket Purchase Order (BPO) with Brulin & Company of Indianapolis, IN, for Bio-Zyme lift station maintainer to degrease and deodorize wastewater lift stations, and authorize the Purchasing Manager to sign the resulting blanket purchase order in the maximum amount of \$85,800.00.

BACKGROUND

In 2002, Utilities tested and evaluated a number of products designed to degrease and deodorize wastewater lift stations. Their results showed that Bio-Zyme best meets the department's needs in terms of effectiveness, safety, delivery and cost. Brulin & Company, Inc. is the manufacturer and sole distributor for Bio-Zyme. Purchasing Policy Manual (PPM) Section 1.3(l) allows for the sole source award for a commodity that can only be purchased from one supplier. On December 11, 2007, your Board approved the sole source renewal of a BPO with Brulin for Bio-Zyme, resulting in BP015331. This BPO will expire on 12/31/08.

Brulin & Company has agreed to renew for another one-year term with a proposed price increase of 10%. Procurement Services determined that this proposed increase is reasonable because it accurately reflects the various indices that are representative of the current market conditions affecting the cost of this product.

FISCAL IMPACT

The BPO resulting from this recommendation will be in the maximum amount of \$85,800.00 and will be effective from January 1, 2009 through December 31, 2009. Facility Services' Fiscal Impact Statement is attached.

Attachment: Facility Services Fiscal Impact Statement

cc: Jim Durfee, Director, Facility Services
Val Bayne, Budget and Fiscal Operations Manager, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: September 19, 2008
SUBJECT: **Fiscal Impact Statement**
BPO for the purchase of Bio-Zyme Lift Station Maintainer
- RQ048430

The Department of Facility Services has budgeted appropriately for this expense in the Sewer Maintenance Districts #1, #2, and #3 and Sewer CSA's. Therefore there is sufficient funding available for this BPO.