

MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Human Services Division

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health & Human Services
Bob Dunstan, Director, Human Services Division

DATE: January 27, 2009

SUBJECT: State-Funded Vehicle Replacements for Human Services

ACTION REQUESTED:

Your Board's approval is requested for the purchase of three replacement vehicles for use by Human Services for daily transportation and welfare fraud investigation throughout Placer County. Specifically:

- a. Approve the attached Budget Revision to appropriate and transfer \$79,400 to Public Works for purchase of two mid-size 4x4 SUVs and one hybrid sedan,
- b. Authorize the Purchasing Manager to make the purchases, and
- c. Add these vehicles to the Master Fixed Asset List.

These purchases are fully funded by the State through the Welfare Fraud Incentives reserve account, and do not require any County General Fund contribution.

BACKGROUND:

Human Services currently has three Jeep 4x4 vehicles that are targeted for replacement due to high mileage. The vehicles are located in Auburn, Roseville, and Tahoe. Consistent with the direction of the Department, the Human Services Division is seeking to promote the use of County vehicles in lieu of employees' personal vehicles. The purchases have been coordinated with County Fleet Services and they are in support of this request.

Auburn – Hybrid Sedan

In an effort to reduce operating fuel cost and improve the air quality in our region, we have chosen to replace the Auburn Jeep 4x4 with a hybrid sedan. This vehicle is used by staff to inspect the living conditions of more than 20 clients a month, and to attend meetings and trainings.

Roseville – 4x4 SUV

The Jeep in Roseville is used by the Welfare Fraud Investigations Unit. Fraud Investigators use vehicles throughout the County to conduct home visits, client surveillance, and serve search warrants. The Fraud Investigations Unit also provides support to the Rapid Response Team during emergencies. The Rapid Response Team supports the Office of Emergency Services in providing critical services such as setting up emergency shelters.

Tahoe – 4x4 SUV

The Tahoe Jeep 4x4 is used year-round to make home visits to more the 30 residents in the region on a monthly basis to maintain program integrity, and to attend meetings and trainings throughout the County and the state.

FISCAL IMPACT:

The operating cost for all three vehicles is estimated to be \$14,000 annually. State fraud incentive funds and CalWORKs funds, currently allocated within the Welfare Fraud Incentives reserve account, will be used for the purchases as well as ongoing operating costs. Therefore, there is no fiscal impact to the County General Fund.

cc: Jim Boggan, Procurement Services Division

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ADDITIONS TO THE MASTER FIXED ASSET LIST

Public Works Fleet Operations

Appropriation 06300

<u>Qty.</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Total</u>
2	Mid-Size 4x4 Sport Utility Vehicle	\$ 26,700 ea	\$ 53,400
1	Hybrid Sedan	\$ 26,000 ea	\$ 26,000
Total Fixed Asset Additions			\$ 79,400