

**MEMORANDUM**  
OFFICE OF THE  
**BOARD OF SUPERVISORS**  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Jennifer Montgomery, Supervisor, District 5

DATE: February 10, 2009

SUBJECT: COMMITTEES AND COMMISSIONS – Municipal Advisory Council – Meadow Vista – Approve the appointments of Alex Constantino to Seat 1, Jeff Evans to Seat 2, Shelia Steinberg to Seat 3, Christine Polley to Seat 4, Louis Sigmond to Seat 5 and Michael Sinor to Seat 6 as requested by Supervisor Montgomery.

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**ACTION REQUESTED**

Approve the appointments of Alex Constantino to Seat 1, Jeff Evans to Seat 2, Shelia Steinberg to Seat 3, Christine Polley to Seat 4, Louis Sigmond to Seat 5 and Michael Sinor to Seat 6 as requested by Supervisor Montgomery.

**BACKGROUND**

The purpose of the Municipal Advisory Council is to advise the Board of Supervisors on matters of concern which relate to the area served by the Municipal Advisory Council. The Council shall advise the Board of Supervisors on matters specifically referred to it by the Board of Supervisors for review and recommendation. The council shall adopt rules, regulations and procedures as are reasonable and appropriate for its activity, as are specifically approved by the Board of Supervisors. The committee is composed of seven members at-large, who serve two-year terms. The committee meets the first Thursday of every month at 7:00 p.m. at 16801 Placer Hills Road, Meadow Vista.

**FISCAL IMPACT**

None



PLACER COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR MEMBERSHIP ON  
ADVISORY BOARD OR COMMISSION

THE FOLLOWING IS PUBLIC INFORMATION

APPLICATION FOR MEMBERSHIP ON: Meadow Vista MAC  
(NAME OF BOARD, COMMISSION, OR COMMITTEE)

IF THIS BOARD/COMMISSION/COMMITTEE CALLS FOR A SPECIFIC TYPE MEMBER, PLEASE INDICATE THE POSITION FOR WHICH YOU ARE APPLYING: \_\_\_\_\_

NAME: Alexander L. Constantino

SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE: Five

TIMES YOU ARE AVAILABLE FOR MEETINGS: DAYS: Any TIMES: Any

EMPLOYMENT EXPERIENCE/PROFESSION (A RESUME MAY BE ATTACHED):  
see attached

ORGANIZATION/COMMUNITY EXPERIENCE: \_\_\_\_\_

EDUCATIONAL EXPERIENCE: \_\_\_\_\_

APPLICATIONS WILL BE RETAINED FOR TWO YEARS

APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS  
175 FULWEILER AVENUE, ROOM 101, AUBURN, CALIFORNIA 95603

DATE: 1-20-09 SIGNATURE: Alexander L. Constantino

THE FOLLOWING IS CONSIDERED CONFIDENTIAL INFORMATION FOR PLACER COUNTY STAFF USE ONLY

RESIDENCE ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBERS: HOME: \_\_\_\_\_ BUSINESS: \_\_\_\_\_

FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

## ALEXANDER L. CONSTANTINO

### EDUCATION:

San Francisco State University, Bachelor of Science, Business Administration, 1980  
University of the Pacific McGeorge School of Law, Juris Doctor, 1984  
Pepperdine University Straus Institute for Dispute Resolution, 2008 Mediation  
Training (42 hours)  
Admitted to Practice Law in California – January 1985  
Federal Court, Eastern District of California – December 1985  
United States Supreme Court – February 1989

### WORK EXPERIENCE:

1993 – Present Partner – Johanson, Koons & Constantino, LLP  
General civil trial practice emphasizing real estate and  
business litigation, commercial law, and banking  
(8 civil jury trials)

1990 – 1993 Associate Attorney – Johanson, Buckwalter & Koons, Auburn

1985 - 1990 Deputy District Attorney – Placer County District Attorney's  
Office  
Duties included the prosecution of felony and misdemeanor  
offenses and preliminary examinations; ( 19 jury trials)

### COMMUNITY SERVICE:

Judge Pro Tem, Placer County Municipal and Superior Courts – 1991 to present

Judicial Arbitration, Nevada County Superior Court, 2004 to present

Placer County Law Library, appointed by Placer County Superior Court  
Trustee, September 1996 to present

Placer County Bar Association Judicial Evaluation Committee, Chairman  
2004 to present

Meadow Vista Municipal Advisory Council Member, appointed by Placer County  
Board of Supervisors, 2002 Chairman 2003

**ALEXANDER L. CONSTANTINO**

Placer County Peer Court Program, Attorney Mentor - 1990 to present

Provided free legal advice and assistance to juveniles participating in the Placer Peer Court Program

Placer County Bar Association - Board of Directors, 1993  
Secretary/Treasurer 1994

Placer Hills Youth Soccer Club - Coach, 1991-1997, Vice President, 1996-1998

Colfax/Meadow Vista Little League -Coach - 1991-1994



PLACER COUNTY  
BOARD OF SUPERVISORS

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JAN 20 2009

CLERK OF THE  
BOARD OF SUPERVISORS

APPLICATION FOR MEMBERSHIP ON  
ADVISORY BOARD OR COMMISSION

THE FOLLOWING IS PUBLIC INFORMATION

APPLICATION FOR MEMBERSHIP ON: Meadow Vista Municipal Advisory Committee MVMAC  
(NAME OF BOARD, COMMISSION, OR COMMITTEE)

IF THIS BOARD/COMMISSION/COMMITTEE CALLS FOR A SPECIFIC TYPE MEMBER, PLEASE INDICATE THE  
POSITION FOR WHICH YOU ARE APPLYING: Board member / committee member

NAME: Jeff Evans

SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE: Placer / Meadow Vista

TIMES YOU ARE AVAILABLE FOR MEETINGS: DAYS: M-F eves, Sat-Sun any TIMES: Weekdays 8:00 PM on

EMPLOYMENT EXPERIENCE/PROFESSION (A RESUME MAY BE ATTACHED): See attached:

ORGANIZATION/COMMUNITY EXPERIENCE: Meadow Vista Protection - President '06 - present

IEEE Electromagnetic Compatibility Society, Santa Clara Chapter Secretary through Chairman 1991 - 1995

Barbados Blackbelly Sheep Association International director, 2006 - present, Parental Stress Hotline 1982 - 1984

EDUCATIONAL EXPERIENCE: B.S Physics, University of Oregon 1981

Some post graduate work at Santa Clara University and Foothill College

APPLICATIONS WILL BE RETAINED FOR TWO YEARS

APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS  
175 FULWEILER AVENUE, ROOM 101, AUBURN, CALIFORNIA 95603

DATE: 1/19/2009

SIGNATURE: Jeff Evans

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APPLICATION FOR MEMBERSHIP ON  
ADVISORY BOARD OR COMMISSION

CLERK OF THE  
BOARD OF SUPERVISORS



APPLICATION FOR MEMBERSHIP ON: Meadow Vista Municipal Advisory Council  
(NAME OF BOARD, COMMISSION, OR COMMITTEE)

IF THIS BOARD/COMMISSION/COMMITTEE CALLS FOR A SPECIFIC TYPE MEMBER, PLEASE INDICATE THE  
POSITION FOR WHICH YOU ARE APPLYING: Seat #4 or Seat #1

NAME: Sheila Steinberg

SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE: Fifth

TIMES YOU ARE AVAILABLE FOR MEETINGS: DAYS: Monday - Friday TIMES: 6:00 - 10:00

EMPLOYMENT EXPERIENCE/PROFESSION (A RESUME MAY BE ATTACHED): See attached resume

ORGANIZATION/COMMUNITY EXPERIENCE: See attached resume

EDUCATIONAL EXPERIENCE: Associate of Science Management, with honors, Sierra Community College

APPLICATIONS WILL BE RETAINED FOR TWO YEARS

APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS  
176 FULWEILER AVENUE, ROOM 101, AUBURN, CALIFORNIA 95603

DATE: 1-12-2009 SIGNATURE: Sheila Steinberg



## RESUME

**Sheila Steinberg**

- Objective:** Membership on Meadow Vista Municipal Advisory Council
- Education** A. S. Degree in Management
- Work Experience** 9/92 to present; Human Resources Administrative Assistant/Payroll Administrator, AWI Management Corporation. Responsibilities include:
- Human Resources Administrative Assistant
    - Assist Human Resources Manager on a daily basis
    - Supervise Human Resource staff, of 3, on a daily basis in the absence of the Human Resources Manager
    - Train and support 3 positions within the department
    - Train new personnel
    - Apply labor laws to daily operations
    - Respond to employment and income verifications
    - Respond to employee inquiries relating to company policies and labor issues
    - Issue letters of reprimand and termination
    - Confer with management on matters of personnel recognition and discipline
    - Revise and update forms
    - Draft policies and procedures
    - Process and administer:
      - Workers' Compensation claims
      - Wage attachments
      - State Disability claims
      - Unemployment claims
    - Screen resumes and employment applications
    - Process applicant reference checking, reporting and recommendations
    - Place recruitment advertisements
    - Developed and use new hire documentation distribution and tracking system
    - Assist in preparing safety meeting topics and memo distribution
    - Developed and use tracking system for monthly safety meeting and inspection reports. Follow up on reported safety issues.
  - Payroll Administrator
    - Systems used: Ceridian, inter net based, HR/Payroll and ADP PayNet Plus for Windows
    - Prepare, audit and disburse payroll for 400 employees
    - Compile and deposit in-house payroll reimbursements
    - Assist employees with payroll related inquiries
    - Research payroll programming for more efficient processing.

9/91 to 9/92 Accounts Payable Administrator,  
AWI Management Corporation. Responsibilities include:

- Supervise one employee
- Streamline department procedures and computer system protocol
- Verify and process billings for payment
- Data entry
- File
- Balance reports
- Respond to vendor inquiries and billing statements
- Track sub-contractor liability/work comp insurance
- Assist supervisor as needed

1981 to 1991 AmeriGas

- Bookkeeper/Office Manager - Loomis and Grass Valley, CA
  - Balance general ledger/Interpret financial statements/
  - Manage monthly budget/Accounts payable/Accounts receivable/Retail sales/Customer service/Banking deposits
- Secretary to Regional Manager - Auburn, CA
  - Provide management support to 50 retail store employees/Coordinate facilities, meals, and travel for training seminars/Trained bookkeepers
- Data Entry - Roseville, CA
  - Enter retail store data base information/Accounts receivable data entry/ Balance reports

1973 to 1981 Del Webb Corporation; Caesars Tahoe/Sahara Tahoe, Stateline, NV

- Accounts Payable Supervisor, Accounts Receivable, Inventory Control

**Special Skills** Due to my education and experience I am able to:

- Communicate effectively on all levels both verbally and in writing
- Provide positive leadership and training
- Apply good judgment in decision making

**Organization/Community Experience**

1985 – 1994 Placer Society for the Prevention of Cruelty to Animals (SPCA)

- California State Humane Officer
- Secretary and Member of the Board
- Major contributor in management, design and construction of animal shelter
- Fund raising



**PLACER COUNTY  
BOARD OF SUPERVISORS**

**APPLICATION FOR MEMBERSHIP ON  
ADVISORY BOARD OR COMMISSION**

THE FOLLOWING IS PUBLIC INFORMATION

APPLICATION FOR MEMBERSHIP ON: Meadow Vista Municipal Advisory Committee

(NAME OF BOARD, COMMISSION, OR COMMITTEE)

IF THIS BOARD/COMMISSION/COMMITTEE CALLS FOR A SPECIFIC TYPE MEMBER, PLEASE INDICATE THE POSITION FOR WHICH YOU ARE APPLYING: Committee Member

NAME: Christine J. Polley (previously Wiedmeier)

SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE: Placer County District 5

TIMES YOU ARE AVAILABLE FOR MEETINGS: DAYS: M-F TIMES evenings

EMPLOYMENT EXPERIENCE/PROFESSION (A RESUME MAY BE ATTACHED):

Manager of Regional Marketing, ICF Jones & Stokes (environmental consulting firm)

Director of Sales, Kvaerner International (engineering and environmental remediation firm)

ORGANIZATION/COMMUNITY EXPERIENCE: 4+ years on Meadow Vista MAC during Bloomfield term.

Ex-board member of Northern California Weimaraner Rescue

EDUCATIONAL EXPERIENCE: Cert Hazardous Materials Management, UC Berkeley.

Graduate Hassenbrook Comprehensive School, Essex, England (I am a US Citizen)

APPLICATIONS WILL BE RETAINED FOR TWO YEARS

APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS  
176 FULWEILER AVENUE, ROOM 101, AUBURN, CALIFORNIA 95803

DATE: 1/25/09

SIGNATURE

*CPolley*

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PLACER COUNTY  
BOARD OF SUPERVISORS

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JAN 22 2009

APPLICATION FOR MEMBERSHIP ON  
ADVISORY BOARD OR COMMISSION

CLERK OF THE  
BOARD OF SUPERVISORS

THE FOLLOWING IS PUBLIC INFORMATION

APPLICATION FOR MEMBERSHIP ON: Meadow Vista M.A.C.

(NAME OF BOARD, COMMISSION, OR COMMITTEE)

IF THIS BOARD/COMMISSION/COMMITTEE CALLS FOR A SPECIFIC TYPE MEMBER, PLEASE INDICATE THE POSITION FOR WHICH YOU ARE APPLYING: broad member

NAME: Louis Sigmund

SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE: 5

TIMES YOU ARE AVAILABLE FOR MEETINGS: DAYS: any TIMES: open

EMPLOYMENT EXPERIENCE/PROFESSION (A RESUME MAY BE ATTACHED):

Retired auditor of internal administration offices and branch offices relating to bank operations for major banks and also managed my own insurance agency office for Allstate Insurance in Auburn.

ORGANIZATION/COMMUNITY EXPERIENCE: Served 4 years on board for local water district. Treasurer of Sons In Retirement for 3 years. Member of MVPA, ELKS, Lyons.

EDUCATIONAL EXPERIENCE: College education covering accounting, computers and political science.

APPLICATIONS WILL BE RETAINED FOR TWO YEARS

APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS  
175 FULWEILER AVENUE, ROOM 101, AUBURN, CALIFORNIA 95603

DATE: Jan. 21, 2009

SIGNATURE

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PLACER COUNTY  
BOARD OF SUPERVISORS

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JAN 22 2009

CLERK OF THE  
BOARD OF SUPERVISORS

APPLICATION FOR MEMBERSHIP ON  
ADVISORY BOARD OR COMMISSION

THE FOLLOWING IS PUBLIC INFORMATION

APPLICATION FOR MEMBERSHIP ON: Meadow Vista Municipal Advisory Council  
(NAME OF BOARD, COMMISSION, OR COMMITTEE)

IF THIS BOARD/COMMISSION/COMMITTEE CALLS FOR A SPECIFIC TYPE MEMBER, PLEASE INDICATE THE  
POSITION FOR WHICH YOU ARE APPLYING: Panel Member

NAME: Michael Sinor

SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE: District 5

TIMES YOU ARE AVAILABLE FOR MEETINGS: DAYS: M-F TIMES 5:30 to 9:30

EMPLOYMENT EXPERIENCE/PROFESSION (A RESUME MAY BE ATTACHED):  
1999-Present, Program Manager in Information Technology, City of Roseville

ORGANIZATION/COMMUNITY EXPERIENCE: Coach, Placer Hills Youth Soccer Club

EDUCATIONAL EXPERIENCE: Bachelor of Science in Earth Sciences (1996), University of California at Santa Cruz

APPLICATIONS WILL BE RETAINED FOR TWO YEARS

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175 FULWEILER AVENUE, ROOM 101, AUBURN, CALIFORNIA 95603

DATE: 1/21/09 SIGNATURE: Michael Sinor

THE FOLLOWING IS CONSIDERED CONFIDENTIAL INFORMATION FOR PLACER COUNTY STAFF USE ONLY

MUNICIPAL ADVISORY COUNCIL - MEADOW VISTA

COMMITTEE INFORMATION

**PURPOSE:** The Municipal Advisory Council may advise the Board of Supervisors on matters of concern which relate to the area served by the Municipal Advisory Council. The Council shall advise the Board of Supervisors on matters specifically referred to it by the Board of Supervisors for review and recommendation. The Council shall adopt rules, regulations and procedures as are reasonable and appropriate for its activity, as are specifically approved by the Board of Supervisors. The Council shall also comply with any rules, regulations, and procedures contained in the MAC Manual proscribed and approved by the Board of Supervisors. In absence of procedures to the contrary, the council shall be governed by Robert's Rules of Order. The Council shall keep all record of its actions in a form prescribed by the Placer County Auditor. (Res. 2005-26)

**CONFLICT OF INTEREST:** No

**COMPOSITION:** Seven (7) members at-large, appointed by the Board of Supervisors. Members shall, at the time of appointment and at all times during term of office, be residents within the MAC boundaries, or property owners or real property within the area, or business owners or managers operating a business within such area. Failure to maintain such status shall result in a vacancy in office. Members shall be nominated by the Board member representing supervisorial district five and be appointed by a majority of the Board of Supervisors. Members shall serve two-year terms, the first two year term commencing on or about February 1, 2005 and concluding on January 31, 2007, then running in two year cycles thereafter, but always ending on January 31st of the appropriate year. In the event of a supervisorial vacancy during a term of office caused by resignation of a supervisor or any other reason, upon the appointment or election of any new supervisor to fill the unexpired supervisorial term all MAC member appointments shall be vacated within thirty (30) days of the new supervisor assuming office. The new supervisor may nominate members to be considered for appointment for the unexpired term of membership. At any time, members may be removed by a majority vote of the Board of Supervisors. (Res. 2005-26)

**MEETINGS:** First Thursday, every month at 7:00 p.m., Placer Hills School, Room 22, 16801 Placer Hills Road, Meadow Vista.

**COMPENSATION:** All members of the Council shall serve without compensation.

**COUNTY CONTACT**  
Rob Haswell, Admin Aide  
(530) 889-4010  
175 Fulweiler Ave  
Auburn, CA 95603-

**COMMITTEE CONTACT**  
Kelly Hawkins, Secretary  
(530) 889-4010  
P. O. Box 610  
Meadow Vista, CA 95722-

CURRENT MEMBERS

**SEAT # 1**  
Vacant  
STATUS: Vacant  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2009

**SEAT # 2**  
Vacant Seat  
STATUS: Vacant  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2009

**SEAT # 3**  
Vacant Seat  
STATUS: Vacant  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2009

**SEAT # 4**  
Vacant Seat  
STATUS: Vacant  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2009

**SEAT # 5**  
Vacant Seat  
STATUS: Vacant  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2009

**SEAT # 6**  
Vacant Seat  
STATUS: Vacant  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2009

**SEAT # 7**  
Vacant Seat  
STATUS: vacant  
TERM LENGTH: 2-years  
APPOINTED BY: BOS  
EXPIRES: 1/31/2009

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