

MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Community Health and Clinics

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health & Human Services
Mark Starr, D.V.M., M.P.V.M., Director of Community Health and Clinics

DATE: June 23, 2009

SUBJECT: Lighthouse Family Resource Center Facility Rent Payment

ACTION REQUESTED:

Approve payment of an invoice in the amount of \$11,052 to Lighthouse Counseling & Family Resource Center for occupancy costs incurred from July 1, 2008 through June 30, 2009. The County General Fund contribution is \$733. These costs are included in the Department's FY 2008-09 Final Budget.

BACKGROUND:

The Community Health and Clinics Division has a longstanding relationship with the Lighthouse Counseling and Family Resource Center (Lighthouse) to provide medical clinic services to Lincoln area clients. Last year, the Community Clinic provided approximately 300 medical clinic visits at the Lighthouse. Each month, an average of 747 clients are served in the Women, Infants, and Children (WIC) nutrition program. For approximately ten years the Lighthouse has provided, at no cost to Placer County, the office and clinic space for the WIC Program and Community Clinic services, along with a shared reception area, receptionist assistance, and overhead such as utilities and janitorial services. Last fall, there was an understanding that the County would reimburse the Lighthouse for these costs from July 1, 2008 through June 30, 2009: \$6,060 for occupancy, \$1,392 for direct overhead cost, including utilities and janitorial, and \$3,600 for shared common spaces and services.

The Lighthouse was planning for a relocation during the year, so the request for payment was held. However, the relocation has since been delayed (likely will occur this summer), so the request for reimbursement for FY 2008-09 is being presented at this time.

FISCAL IMPACT:

Expenditures of \$11,052 include \$10,319 in Federal and State funds and \$733 in County General Fund. These costs are included in the Department's FY 2008-09 Final Budget. No additional County General Funds are required.

