

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: BOARD OF SUPERVISORS

Date: JULY 21, 2009

From:  JAMES DURFEE / JOEL SWIFT

Subject: **DPW OPERATIONS AND MAINTENANCE FACILITY AT CABIN CREEK - BUILDING PHASE, PROJECT NO. 4625C; AMENDMENT TO CONSULTANT SERVICES AGREEMENT WITH CARTER & BURGESS**

**ACTION REQUESTED/RECOMMENDATION:** It is recommend that your Board ratify Amendment No. 4 to the Consultant Services Agreement with Carter & Burgess, Inc. to provide additional architectural and engineering services for the DPW Operations and Maintenance Facility at Cabin Creek Building Phase project and authorize the Chairman of the Board to execute Amendment No. 4, increasing the contract by \$67,500, for a total contract cost not-to-exceed \$864,500.

**BACKGROUND:** On November 5, 2002, your Board approved a Consultant Services Agreement with Carter & Burgess, Inc., to perform architectural and engineering services for the design of facilities to support the relocation of DPW Operations and Maintenance functions from Burton Creek to the Cabin Creek site.

On January 21, 2003, your Board approved Amendment No. 1 to the Consultant Services Agreement to amend the scope of services for additional site design work to accommodate a vehicle storage building. On May 11, 2004, your Board approved Amendment No. 2 to the Consultant Services Agreement to amend the scope of services to separate the design into two distinct bid packages. On August 22, 2006, your Board approved Amendment No. 3 to the Consultant Services Agreement to amend the scope of services to include the redesign and engineering to re-allocate the emergency power at the Cabin Creek corporation yard.

During the course of construction of the DPW Operations and Maintenance Facility project the original contractor defaulted resulting in a take over by First National Insurance Company of America (Surety) to complete the project. Difficulty with documentation and construction requirements by the original contractor and transition support to the Surety contractor contributed to Carter & Burgess, Inc. needing to provide additional construction support and architectural and engineering services beyond their contract amount.

It is requested that your Board ratify Amendment No. 4 with Carter & Burgess, Inc. in the amount of \$67,500, for a revised not to exceed contract amount of \$864,500.

**ENVIRONMENTAL CLEARANCE:** On December 5, 2002, the Zoning Administrator approved a Mitigated Negative Declaration for the projects planned on this site. No additional environmental documentation is required.

**FISCAL IMPACT:** Amendment No. 4 will increase the existing contract amount by \$67,500, for a total contract cost not-to-exceed \$864,500. There are sufficient funds appropriated in the Capital Projects Fund project account.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: AMENDMENT NO. 4

JD:JS:RU:RC:SR

CC: COUNTY EXECUTIVE  
DEPARTMENT OF PUBLIC WORKS

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