

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: BOARD OF SUPERVISORS

Date: SEPTEMBER 8, 2009

From:  JAMES DURFEE / JOEL SWIFT 

Subject: APPROVE RENEWAL OF ANNUAL ROOFING CONTRACT
PROJECT NO. 9122

ACTION REQUESTED / RECOMMENDATION: Approve a renewal of the Annual Roofing Contract with Hester Roofing, Inc. and upon approval of County Counsel and Risk Management, authorize the Director of Facility Services to sign a new contract in an amount not to exceed \$150,000 and any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

BACKGROUND: On an annual basis, Facility Services contracts with a roofing contractor to provide for roof repairs and replacement of County-owned buildings on an as-needed basis. On August 7, 2007, your Board awarded this contract to Hester Roofing, Inc. based upon a competitive bid solicitation. On May 13, 2008, your Board approved a first renewal of the contract. Over the years Hester Roofing, Inc. has competitively secured other contracts with the County, and as in past years, has performed the work requested under this contract in a timely and professional manner. Based upon this performance, Facility Services recommends approval of a second renewal of this Contract for an additional one year period as provided in the 2007 bid solicitation.

The existing Agreement provides for annual contracts in an amount not-to-exceed \$150,000. A copy of the Contract is available for review at the Department of Facility Services.

ENVIRONMENTAL CLEARANCE: The Annual Roofing Contract project is Categorically Exempt from the California Environmental Quality Act pursuant to Section 15301-Class 1: Existing Facilities, which provides for the repair and maintenance of existing public structures where no expansion of use will result.

FISCAL IMPACT: The total contract value is recommended in an amount not-to-exceed \$150,000. Sufficient funding is currently available in various Facility Services' budgets including Building Maintenance, DeWitt Development and the Capital Projects, Building Fund.

JD:JS:TP:SR

AVAILABLE FOR REVIEW AT THE DEPARTMENT OF FACILITY SERVICES: ORIGINAL CONTRACT
FIRST RENEWAL CONTRACT
SECOND RENEWAL CONTRACT

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

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