

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: September 8, 2009

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 16131 with Dawson Oil Company as a Result of Competitive Bid No. 9712 for Card Lock Fuel Purchases in the Maximum Amount of \$250,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 16131 with Dawson Oil Company of Rocklin as a result of competitive Bid No. 9712 for card lock fuel purchases in the maximum amount of \$250,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On September 9, 2008, your Board approved the renewal of BP015176 with Dawson Oil Company as a result of competitive Bid No. 9712 for card lock fuel purchases for the Auburn and Rocklin/Loomis areas and authorized the Purchasing Manager to sign the resulting BP016131 in the amount of \$292,000.00 for the Department of Public Works (DPW), Fleet Services Division.

DPW has requested to renew BP016131 and Dawson Oil Company has agreed to renew for another year at the exact same margin and terms as the previous contract. The contract price fluctuates within current market conditions and is based upon the sum of the vendor's fixed margin, the daily Sacramento rack price reported by the Oil Price Information Service (OPIS), and applicable taxes. The decrease in the BPO amount requested for FY 2009-10 is a direct result of decreased fuel cost since last September. The Purchasing Policy Manual, Paragraph 1.3 (o), allows for the renewal of this contract based on satisfactory service and reasonable pricing offered by the vendor. The resulting BPO shall be effective for the period of October 1, 2009 through September 30, 2010.

FISCAL IMPACT

The resulting renewal BPO with Dawson Oil Company in the maximum amount of \$250,000.00, used by the Department of Public Works, requires your Board's approval. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Chuck Gordon, DPW Fleet Services Manager
Cynthia Taylor, DPW Administration

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: August 3, 2009

SUBJECT: **Fiscal Impact Statement**
Purchase of Card Lock Fuel: RQ049996 Dawson Oil, Inc BPO

Sufficient funding has been budgeted in the amount of \$250,000 in Fleet Services FY2009/10 budget.