

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: September 8, 2009

SUBJECT: Approve the Award of a Purchase Order to Lilien LLC for Hardware Support of the Automated County On-line Resources Network Servers in the Amount of \$63,280.00

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**ACTION REQUESTED**

Approve the award of a purchase order to Lilien LLC of Larkspur, CA for hardware support of the Automated County On-line Resources Network (ACORN) servers in the amount of \$63,280.00, and authorize the Purchasing Manager to sign the resulting contract documents.

**BACKGROUND**

The Administrative Services Information Technology (IT) Division maintains a multi-year capital replacement plan for the County's technology infrastructure. The plan covers the replacement of servers, data storage devices and peripherals as well as software and hardware support which is generally renewed on a yearly basis.

The contract with Lilien resulting from this request will renew the annual maintenance and support for the infrastructure hardware that is used to support the ACORN solution from September 1, 2009 through August 31, 2010. Lilien LLC is the County's preferred Elite HP partner. Lilien obtained Western States Contracting Alliance (WSCA) pricing from HP, then negotiated an additional 5% discount from their distributor, and passed that savings on to the County. The WSCA contract is a large competitively bid public agency contract that is available for County use. Lilien has an intimate working knowledge of our IT systems and has provided satisfactory service to the County over the past several years.

In accordance with Purchasing Policy Manual Section 1.3(i) IT hardware maintenance is exempt from the normal competitive process.

**FISCAL IMPACT**

The resulting purchase order will be in the amount of \$63,280.00. Administrative Services' Fiscal Impact Statement is attached.

Attachment: Financial Impact Statement

CC: Michael Spak, IT Manager

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Clark L Moots, Director  
DATE: September 8, 2009  
SUBJECT: PO for ACORN Infrastructure Hardware Support – Yearly Renewal

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The Administration Services Department, under County Wide Systems (Dept 10), has budgeted appropriately for this PO and funding is available in the FY 2009-10 department budget. This PO will renew the annual maintenance and support for the infrastructure hardware that is used to support the Automated County On-line Resources Network (ACORN) solution.

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