

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM:  Thomas Miller, County Executive Officer

DATE: October 20, 2009

SUBJECT: Approve a 5% merit increase for Diane Y. Handy, Treasurer-Tax Manager from Grade 453 Step 1 to Grade 453 Step 2 at \$46.98 per hour, retroactive to September 26, 2009.

ACTION REQUESTED:

Approve a 5% merit increase for Diane Y. Handy, Treasurer-Tax Manager from Grade 453 Step 1 to Grade 453 Step 2 at \$46.98 per hour, retroactive to September 26, 2009.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Diane Y. Handy, Treasurer-Tax Collector recommending approval of a step increase. This office concurs with the recommendation.

TM:br

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